

MEASURE N COMMISSION

1000 Broadway, Suite 680
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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measure N - College & Career Readiness - Commission

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| Board Office Use: Legislative File Info. | |
|--|---------------|
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| Enactment Number | 23-0545 |
| Enactment Date | 3/22/2023 CJH |

Memo

To Board of Education

From Measure N Commission
Louise Waters, Chairperson
David Kakishiba, Vice Chair
Marc Tafolla, Secretary
James Harris, Member
Katy Nuñez-Adler, Member

Board Meeting Date March 7, 2023

Subject Budget Modification Form
Services For: McClymonds High School

Action Requested and Recommendation Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 Education Improvement Plan/Budget modification for McClymonds High School reducing from \$126,189.46 to \$74,929.92, Teacher Salaries, and establishing Teacher Salaries, for \$51,259.54, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

McClymonds High School would like to modify their Measure N Educational Improvement Plan/Budget to decrease the approved strategic action, Teacher Salaries by \$51,259.54, and use that money to create a new strategic action, Teacher Salaries.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form
- 2022-2023 Measure N Duty Statement (Satoshi Suga)



2022-23 Measure N Budget Modification Form OUSD Schools



| | | | |
|--|------------------|---------------|----------------|
| Date: | 11/9/2022 | Principal: | Jeffrey Taylor |
| School Name: | McClymonds HS | Site #: | 303 |
| Pathway(s): (required for multiple use of programs) | Entrepreneurship | Requested By: | Leah Jensen |

Step 1:

a. Add the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

| Measure N Plan & Pathway | Budget Action - Line Item # | Original Amount Approved | Measure N Budget Original Strategic Action (proper & full justification) | Total Amount Transferred |
|--------------------------|-----------------------------|--------------------------|--|--------------------------|
| Entrepreneurship Tab | 75 | \$126,189.46 | Teacher Salaries: Hire an Entrepreneurship CTE Teacher, at 1.0 FTE. The teacher will facilitate the Entrepreneurship Pathway PLC, and will teach 6 sections of Entrepreneurship CTE courses including Computer Science. The courses are 9th grade exploring computer science and 10 - 12th grade Intro to Business. The Exploring Computer Science sections are foundational to both pathways and provide exposure to critical elements of both pathways. As the Pathway Director, work based learning experiences are aligned to the learning and deepen the understanding of both pathways and also specifically Entrepreneurship. Teacher leads the support, planning and execution of student (9 - 12th grades) product development to showcase and sell at 3 main events a year. (salary + benefits) (PCN 4881 - Jerry Bailey II) | \$51,259.54 |

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No Impact. We did not hire an Entrepreneurship CTE Teacher because there were not any viable candidates.

c. Enter the Account String for the Original Approved Strategic Action:

| Fund | Resource | Year | Goal | Function | Object | Site | Manager | Program | LCAP | Optional |
|------|----------|------|------|----------|--------|------|---------|---------|------|----------|
| 010 | 9333 | 0 | 1110 | 1000 | 1105 | 303 | 3030 | 1690 | 9999 | 99999 |

d. Total amount being transferred: \$ 51,259.54

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N Duty Statement form to the Budget Modification Form.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

| Measure N Plan & Pathway | Budget Action - Line Item # | Original Amount Approved | <p align="center">New or Revised Measure N Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i></p> <p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.</p> | New or Amended Amount |
|--------------------------|-----------------------------|--------------------------|---|-----------------------|
| Engineering | N/A | N/A | <p>Teacher Salaries: Hire an CTE Capstone Engineering Development and Design (EDD) Teacher at .40 FTE, from November 2022 to June 2023.</p> <p>The teacher will teach two sections of Capstone Engineering Design and Development Course (EDD) Provide tutoring every Wednesday after school to support students to be competitive in engineering-specific programs in colleges. Collaborate with a high school in Palo Alto to compete in a robotics competition. All 12th Grade Engineering Pathway Students will be served. All students will complete a Gold Standard EDD Capstone Project Students from each grade level can articulate their interests and identify at least one work-based learning experience that aligns to that interest. In 11th and 12th grades, students will be able to share at least 1 work-based learning experience that aligns with their college and career plans. Students will be demonstrating/applying the skills that they have learned in class.</p> <p>PCN 6899 - S. Suga</p> | \$51,259.54 |

b. Enter the New or Revised Account String:

| Fund | Resource | Year | Goal | Function | Object | Site | Manager | Program | LCAP | Optional |
|------|----------|------|------|----------|--------|------|---------|---------|------|----------|
| 010 | 9333 | 0 | 1110 | 1000 | 1105 | 303 | 3030 | 1690 | 9999 | 99999 |

Signature of Approvals: (Please insert the team member's name below the signature line)

Leah Jensen
Name:
Teacher Leader/Pathway Director
Signature

11/9/22
Date

Jeffrey Taylor
Name:
Principal Signature Required

11/9/22
Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 2/24/23

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: Nancy Jensen

Date: 2/24/23

H.S. Network Superintendent, Approval Signature: [Signature]

Date: 2/24/23

2022-23 MEASURE N DUTY STATEMENT

The Duty Statement is an essential legal document that justifies the use of Measure N funds. The Duty Statement must identify supplemental duties that strengthen the pathway program and the academic integration of the pathway in the school. Duty Statements are required for FTE positions that are **not** pre-approved¹ and for FTE that are partially funded. Please copy and complete the form for each FTE proposed in your EIP and return forms to Stacey.Blankenbaker@ousd.org.

| | | | |
|---------------------------|---------------------------------|------------------------------|------------------------|
| School Name: | McClymonds HS | Site #: | 303 |
| Requestor's Name: | Leah Jensen | Requestor's Title: | Pathway Coach |
| Position Title and PCN #: | CTE Engineering Teacher 6899 | FTE % funded from Measure N: | .40 FTE |
| Employee to be hired: | Satoshi Suga | Term (Start & End Dates): | 11/1/2022 to 6/30/2023 |

DESCRIPTION OF RESPONSIBILITIES *(Include duties specifically related to Pathways):*

- Teach two sections of Capstone Engineering Design and Development Course (EDD)
- Provide tutoring every Wednesday after school to support students to be competitive in engineering-specific programs in colleges
- Collaborate with high school in Palo Alto to compete in robotics competition

TARGET STUDENT POPULATION:

- 12th Grade Engineering Pathway Students

FREQUENCY OF SERVICES:

- 2 periods (90 minute blocks) 2 days/week plus every other Wednesday for 60 minutes
- Tutoring every Wednesday from 2-6pm

ANTICIPATED OUTCOMES:

- All students will complete a Gold Standard EDD Capstone Project
- Students from each grade level can articulate their interests and identify at least one work-based learning experience that aligns to that interest. In 11th and 12th grades, students will be able to share at least 1 work-based learning experience that aligns with their college and career plans.
- Students will be demonstrating/applying the skills that they have learned in class.

¹ Pre-Approved Measure N positions include Work-Based Learning Liaison, Pathway Coach, College & Career Readiness Specialist, and Career Transitions Specialist.

I have reviewed this Duty Statement and have determined that it accurately reflects the position and demonstrates that the services provided are in alignment with Measure N and are supplemental.

Jeffrey Taylor
Principal

November 1, 2022
Date

FOR HIGH SCHOOL LINKED LEARNING OFFICE USE ONLY

Measure N Coordinator Signature: Stacey Black

Date: 2-24-23

HS Network Superintendent: VS

Date: 2/24/23