

MEASURE N COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measure N - College & Career Readiness - Commission

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Memo

To Board of Education

From Measure N Commission
Louise Waters, Chairperson
David Kakishiba, Vice Chair
Marc Tafolla, Secretary
James Harris, Member
Katy Nuñez-Adler, Member

Board Meeting Date March 7, 2023

Subject Budget Modification Form
Services For: McClymonds High School

Action Requested and Recommendation Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 Education Improvement Plan/Budget modification for McClymonds High School reducing from \$74,929.92 to \$7,479.27, Teacher Salaries, and establishing Teacher Salaries, for \$67,450.65, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

McClymonds High School would like to modify their Measure N Educational Improvement Plan/Budget to decrease the approved strategic action, Teacher Salaries by \$67,450.65, and use that money to create a new strategic action, Teacher Salaries.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form
- 2022-2023 Measure N Duty Statement (Ann Sage Moore)



2022-23 Measure N Budget Modification Form OUSD Schools



Date:	11/9/2022	Principal:	Jeffrey Taylor
School Name:	McClymonds HS	Site #:	303
Pathway(s): (required for multiple use of programs)	Entrepreneurship	Requested By:	Leah Jensen

Step 1:

a. Add the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
Entrepreneurship Tab	75	Was \$126,189.46, New total after approval of prior BMF is \$74,929.92	Teacher Salaries: Hire an Entrepreneurship CTE Teacher, at 1.0 FTE. The teacher will facilitate the Entrepreneurship Pathway PLC, and will teach 6 sections of Entrepreneurship CTE courses including Computer Science. The courses are 9th grade exploring computer science and 10 - 12th grade Intro to Business. The Exploring Computer Science sections are foundational to both pathways and provide exposure to critical elements of both pathways. As the Pathway Director, work based learning experiences are aligned to the learning and deepen the understanding of both pathways and also specifically Entrepreneurship. Teacher leads the support, planning and execution of student (9 - 12th grades) product development to showcase and sell at 3 main events a year. (salary + benefits) (PCN 4881 - Jerry Bailey II)	\$67,450.65

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No Impact. We did not hire an Entrepreneurship CTE Teacher because there were not any viable candidates. In the meantime, we have Dual Enrollment offerings, in the Entrepreneurship pathway, for both fall and spring semesters that are in place of the sections the Entrepreneurship CTE teacher would have taught.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	1110	1000	1105	303	3030	1690	9999	99999

d. Total amount being transferred: \$ 67,450.65

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N Duty Statement form to the Budget Modification Form.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i> -What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable. -How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions? -Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.	New or Amended Amount
Whole School	N/A	N/A	Teacher Salaries: Hire a Computer Science Teacher at .50 FTE, from November 2022 to June 2023. The teacher will facilitate 3 sections of 9th Grade Exploring Computer Science course for all 9th graders to prepare for pathway work. Provide office hours to support student success in Exploring Computer Science courses. All 9th Grade students will be served. Students will be exposed to a broad range of computer science in order to be best prepared for either entrepreneurship or engineering pathways. Students will be exposed to a plethora of career pathways in the computer science field. 100% of students will pass this class and be enrolled in a pathway at the start of 10th grade PCN 6224 - A. Moore	\$67,450.65

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	1110	1000	1105	303	3030	1690	9999	99999

Signature of Approvals: *(Please insert the team member's name below the signature line)*

Leah Jensen
Name:
Teacher Leader/Pathway Director
Signature

11/9/22
Date

Jeffrey Taylor
Name:
Principal Signature Required

11/9/22
Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 2/24/23

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: *Dancy Gomez*

Date: 2/24/23

H.S. Network Superintendent, Approval Signature: *VSA*

Date: 2/24/23



2022-23 MEASURE N DUTY STATEMENT

The Duty Statement is an essential legal document that justifies the use of Measure N funds. The Duty Statement must identify supplemental duties that strengthen the pathway program and the academic integration of the pathway in the school. Duty Statements are required for FTE positions that are **not** pre-approved¹ and for FTE that are partially funded. Please copy and complete the form for each FTE proposed in your EIP and return forms to Stacey.Blankenbaker@ousd.org.

School Name:	McClymonds HS	Site #:	303
Requestor's Name:	Leah Jensen	Requestor's Title:	Pathway Coach
Position Title and PCN #:	Exploring Computer Science Teacher	FTE % funded from Measure N:	.50 FTE
Employee to be hired:	Ann Sage Moore PCN 6224	Term (Start & End Dates):	11/1/2022 to 6/30/2023

DESCRIPTION OF RESPONSIBILITIES *(Include duties specifically related to Pathways):*

- Facilitate 3 sections of 9th Grade Exploring Computer Science course for all 9th graders to prepare for pathway work
- Provide office hours to support student success in Exploring Computer Science course

TARGET STUDENT POPULATION:

- All 9th Grade students

FREQUENCY OF SERVICES:

- Teach 3 90-minute sections 4 days/week
- Teach one 60 minute section every other Wednesday
- Teach two 60 minute sections on every other Wednesday

ANTICIPATED OUTCOMES:

- Students will be exposed to a broad range of computer science in order to be best prepared for either entrepreneurship or engineering pathways
- Students will be exposed to a plethora of career pathways in the computer science field.
- 100% of students will pass this class and be enrolled in a pathway at the start of 10th grade

¹ Pre-Approved Measure N positions include Work-Based Learning Liaison, Pathway Coach, College & Career Readiness Specialist, and Career Transitions Specialist.



I have reviewed this Duty Statement and have determined that it accurately reflects the position and demonstrates that the services provided are in alignment with Measure N and are supplemental.

Jeffrey Taylor

Principal

November 1, 2022

Date

FOR HIGH SCHOOL LINKED LEARNING OFFICE USE ONLY

Measure N Coordinator Signature:

Stacey Blair

Date: 2-24-24

HS Network Superintendent:

VS

Date: 2/24/23