

## MEASURE N COMMISSION

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

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### Measure N - College & Career Readiness - Commission

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Board Office Use: <b>Legislative File Info.</b>	
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Enactment Number	23-0540
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# Memo

**To** Board of Education

**From** Measure N Commission  
Louise Waters, Chairperson  
David Kakishiba, Vice Chair  
Marc Tafolla, Secretary  
James Harris, Member  
Katy Nuñez-Adler, Member

**Board Meeting Date** March 7, 2023

**Subject** Budget Modification Form  
Services For: Oakland Technical High School

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**Action Requested and Recommendation** Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 Education Improvement Plan/Budget modification for Oakland Technical High School reducing from \$111,250.00 to \$31,250.00, College and Career Readiness Specialist, and establishing Teacher Salaries, for \$80,000.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Oakland Technical High School would like to modify their Measure N Educational Improvement Plan/Budget to decrease the approved strategic action, College and Career Readiness Specialist by \$80,000.00, and use that money to create a new strategic action, Teacher Salaries.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form
- 2022-23 Measure N Duty Statement (Mahlke)



## 2022-23 Measure N Budget Modification Form OUSD Schools



Date:	2/16/2023	Principal:	Martel Price
School Name:	Oakland Technical High School	Site #:	305
Pathway(s): (required for multiple use of programs)	Whole School/Health	Requested By:	Martel Price

**Step 1:**

**a. Add the Original Approved Strategic Action from the Measure N EIP:**

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
2021-22 Carryover Plan	43	\$111,250.00	<b>College and Career Readiness Specialist :</b> 1.0 FTE employee that will focus on 9th Grade College Transition, A-G requirements, and College and Career Exploration with an emphasis on struggling African American and Latinx students with the purpose of encouraging positive college and career outcomes and an increase in Dual Enrollment opportunities and preparation for internships in grade 10. 1 x \$89,000 x .25= \$111,250.00	\$80,000.00

**b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)**

No impact. We already have a CCRS on site. This would have been an additional support staff position to support our students with College and Career Readiness initiatives.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	2205	305	3050	9333	9999	9999

**d. Total amount being transferred: \$80,000.00**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.

Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N Duty Statement form to the Budget Modification Form.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<p align="center"><b>New or Revised Measure N Strategic Action</b>  <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i></p> <p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.</p>	New or Amended Amount
2021-22 Carryover Plan	N/A	N/A	<p><b>Teacher Salaries to hire a teacher for the Health Academy at 1.0 FTE from February to June 2023.</b>                      The teacher will continue to teach a full-day schedule of 5 new classes in the Health Academy with an area of emphasis on Health principles, applications, and history. The teacher will support the students in achieving the pathway standards of the Health Academy, including knowledge of medical practices, dissections, industry standards, uses of equipment, tools, and software that is associated with the Health industry. Develop and provide access to relevant work-based learning experiences. Assist students with Capstone Development and completion. Incorporate project-based learning methods in the curriculum. Guide students in their exploration of careers in the Health industry. Participate in cross-disciplinary collaboration with other teachers in the Health Academy. Provide student leadership opportunities.</p>	\$80,000.00

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	1105	305	3050	9333	9999	9999

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*

\_\_\_\_\_  
 Name:  
 Teacher Leader/Pathway Director  
 Signature

\_\_\_\_\_  
 Date

Martel J. Price  
 Name:  
 Principal Signature Required

2/23/23  
 Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 2/23/23

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature: *Dancy Gomez*

Date: 2/23/23

H.S. Network Superintendent, Approval Signature: *VS*

Date: 2/23/23

## 2022-23 MEASURE N DUTY STATEMENT

The Duty Statement is an essential legal document that justifies the use of Measure N funds. The Duty Statement must identify supplemental duties that strengthen the pathway program and the academic integration of the pathway in the school. Duty Statements are required for FTE positions that are **not** pre-approved<sup>1</sup> and for FTE that are partially funded. Please copy and complete the form for each FTE proposed in your EIP and return forms to [Stacey.Blankenbaker@ousd.org](mailto:Stacey.Blankenbaker@ousd.org).

<b>School Name:</b>	Oakland Tech	<b>Site #:</b>	305
<b>Requestor's Name:</b>	Martel Price	<b>Requestor's Title:</b>	Principal
<b>Position Title and/or #:</b>	TCHR STR ENG/7458	<b>FTE % funded from Measure N:</b>	100%
<b>Employee to be hired:</b>	Mahlke	<b>Term:</b>	22-23

### DESCRIPTION OF RESPONSIBILITIES *(Include duties specifically related to Pathways):*

- Continue to teach full-day schedule of 5 new classes in the Health Academy with an area of emphasis on Health principles, applications, and history
- Support all enrolled students in achieving the pathway standards of the Health Academy, including knowledge of medical practices, dissections, industry standards, uses of equipment, tools, and software that is associated with the Health industry.
- Develop and provide access to relevant work-based learning experiences
- Assist Students with Capstone Development and completion
- Incorporate project-based learning methods in the curriculum
- Guide students in their exploration of careers in the Health industry
- Participate in cross-disciplinary collaboration with other teachers in the Health Academy
- Provide student leadership opportunities

### TARGET STUDENT POPULATION:

- 10th grade students enrolled in Health, with an emphasis on students who are at-risk on the basis of attendance, socioeconomic status, and/or low GPA.
- 12th grade students enrolled in Health, with an emphasis on students who are at-risk on the basis of attendance, socioeconomic status, and/or low GPA.

<sup>1</sup> Pre-Approved Measure N positions include Work-Based Learning Liaison, Pathway Coach, College & Career Readiness Specialist, and Career Transitions Specialist.

**FREQUENCY OF SERVICES:**

- All regular school days/hours, plus all-staff meetings and pathway meetings

**ANTICIPATED OUTCOMES:**

- Students will achieve the pathway standards of the Health Academy
- Students will develop skills and knowledge of the Health Industry (CPR, Lab processes, etc.)
- Students will develop an understanding of the opportunities for further study in the Health Academy

I have reviewed this Duty Statement and have determined that it accurately reflects the position and demonstrates that the services provided are in alignment with Measure N and are supplemental.

Martel J. Price  
Principal

1/26/23  
Date

**FOR HIGH SCHOOL LINKED LEARNING OFFICE USE ONLY**

Measure N Coordinator Signature: [Signature]

Date: 2-22-23

HS Network Superintendent: [Signature]

Date: 2/22/23