

## MEASURE N COMMISSION

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

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### Measure N - College & Career Readiness - Commission

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Enactment Number	22-1954
Enactment Date	12/14/2022 CJH

# Memo

**To** Board of Education

**From** Measure N Commission  
Jason Gumataotao, Chairperson  
Louise Waters, Vice Chair  
James Harris, Member  
Marc Tafolla, Member  
Katy Nuñez-Adler, Member

**Board Meeting Date** November 1, 2022

**Subject** Budget Modification Form  
Services For: Oakland Technical High School

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**Action Requested and Recommendation** Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 budget modification request from Oakland Technical High School transferring \$39,500.00, from Consultant Contracts to Classified Support Salaries, for a new total amount of \$137,223.90, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Oakland Technical High School would like to modify their Measure N Educational Improvement Plan to decrease the approved strategic action, Consultant Contracts, by \$39,500.00, and use that money to increase an existing strategic action, Classified Support Salaries.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form



## 2022-23 Measure N Budget Modification Form OUSD Schools

Date:	10/10/2022	Principal:	Mr. Martel Price
School Name:	Oakland Tech	Site #:	305
Pathway(s): (required for multiple use of programs)	Whole School	Requested By:	Mr. Martel Price

**Step 1:**

**a. Add the Original Approved Strategic Action from the Measure N EIP:**

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
Whole School	151	\$39,500.00	<p><b>Consultant Contract with the Oakland Public Ed Fund to pay-out the Student Internships Stipends for participating in the ECCCO (Exploring College and Career Opportunities) Program.</b></p> <p>The ECCCO summer internships will support students in engaging in and completing summer internships that can be done in-person or virtually, which supports work-based learning, career, technical education and college and career readiness.</p> <p>Number of students served: 72 The summer ECCCO program provides our most marginalized scholars with opportunities to learn appropriate WBL skills, participate in a paid internship, receive mentoring from community and industry leaders which augments self efficacy and engagement. Prioritizing the needs of our students to receive stipends for their work and increasing their access to industry partners and work based learning opportunities is an intentional choice to increase student engagement. Additionally, ECCCO provides students with real world experience directly related to their pathway and focused academics, the work directly aligns with pathway development. This allocation is for the portion of summer that occurs in Fiscal Year 2022-2023. Internship Stipends, 72 students at \$498.74 each = \$35,909.28 + Admin Fees of 10% = \$39,500.00.</p>	\$39,500.00

**b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms)**

No impact. The Summer ECCCO program will be paid for using Measure N Carryover funds.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5825	305	3050	1690	0103	99999

**d. Total amount being transferred: \$39,500.00**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N Duty Statement form to the Budget Modification Form.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>	New or Amended Amount
Whole School	136	\$97,723.90	<p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.</p>	\$137,223.90
			<p><b>Classified Support Salaries: Increase the funds and FTE approved for this existing expenditure to hire a 2nd College and Career Readiness Specialist, at 1.0 FTE, between the months of October 2022 through January 2023.</b> The CCRS will expose scholars to colleges and career opportunities, provide access to future educational &amp; career opportunities by hosting on site college events, assist scholars with FAFSA, community college support, community outreach, support with dual enrollment, college and career counseling. (Includes Salary &amp; Benefit costs) *Total FTE for both positions, not to exceed 2.0 FTE.</p>	

			PCN 6452 - Elizabeth Hunter (1.0 FTE) New PCN (1.0 FTE, from October 2022 to January 2023)	
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**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	10000	2205	305	3050	1690	0103	99999

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*

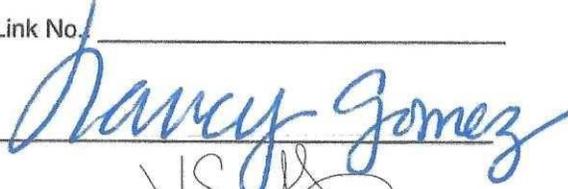
Name: \_\_\_\_\_ Date \_\_\_\_\_  
Teacher Leader/Pathway Director  
Signature

  
MARTIN HOPPE (Oct 17, 2022 14:47 PDT) Oct 17, 2022  
Name: \_\_\_\_\_ Date \_\_\_\_\_  
Principal Signature Required

**FOR MEASURE N STAFF USE ONLY**

Date BMF Received: 10/17/22

Escape Budget Transfer or Journal Entry Link No. \_\_\_\_\_

Program Manager, Approval Signature:  Date: 10/17/22

H.S. Network Superintendent, Approval Signature:  Date: 10/18/22