

## MEASURE N COMMISSION

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

---

### Measure N - College & Career Readiness - Commission

**Jason Gumataotao**, Chairperson  
jason@ibew595.org

**Louise Waters**, Vice Chair  
louise.bay.waters@gmail.com

**James Harris**, Member  
james@510media.com

**Marc Tafolla**, Member  
marctafolla@gmail.com

**Katy Nuñez-Adler**, Member  
katynunez.adler@gmail.com

---

Board Office Use: Legislative File Info.	
File ID Number	22-2074
Introduction Date	9/8/2022
Enactment Number	22-1704
Enactment Date	9-28-2022 CJH

# Memo

**To** Board of Education

**From** Measure N Commission  
Jason Gumataotao, Chairperson  
Louise Waters, Vice Chair  
James Harris, Member  
Marc Tafolla, Member  
Katy Nuñez-Adler, Member

#### Board Meeting Date

**Subject** Budget Modification Form  
Services For: Skyline High School

---

**Action Requested and Recommendation** Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 budget modification request from Skyline High School transferring \$16,000.00, from 3 different strategic actions; Conference Expenses \$12,000.00, Transportation Costs \$3,000.00, and Teacher Salaries \$1,000.00, for a combined total amount of \$16,000.00 (no impact) to Teacher Salaries Stipends, for a new total amount of \$16,000.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Skyline High School would like to modify their Measure N Educational Improvement Plan to decrease the 3 approved strategic action; Conference Expenses, Transportation Costs, and Teacher Salaries Stipends by \$16,000.00, and use that money to create a new strategic action, Teacher Salaries Stipends.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form



## 2022-23 Measure N Budget Modification Form OUSD Schools



Date:	8/15/22	Principal:	Bianca D'Allesandro
School Name:	Skyline High School	Site #:	306
Pathway(s): <small>(required for multiple use of programs)</small>	Whole School Tab & 9th Grade Tab	Requested By:	Whitney Harding / Bianca D'Allesandro

**Step 1:**

**a. Enter the Original Approved Strategic Action from the Measure N EIP:**

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

*\*You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action <i>(proper &amp; full justification)</i>	Total Amount Transferred
Whole School Tab	172	\$15,000.00	<b>Conference Expenses:</b> Travel expenses for staff to visit other pathways, attend conferences and professional development to learn about and implement best pathway practices.	\$12,000.00
9th Grade Tab	64	\$3,000.00	<b>Transportation Costs for College and Career Exploration Visits:</b> College Visits, Career Exploration Visits, field trips and integrated learning opportunities that enable 9th grade students to access experiential learning; learn about careers, college programs, financial aid and admissions, meet and interact with professionals in different organizations aligned with the pathway themes.	\$3,000.00
9th Grade Tab	62	\$1,000.00	<b>Teacher Salaries Stipends: Extended Contracts for Collaboration &amp; Professional Development Time.</b> Funding for staff to attend retreats and to collaborate with colleagues to more deeply integrate core curriculum with 9th Grade, CTE standards and theme, facilitate 9th grade communities of practice, develop integrated projects. This expenditure will improve student engagement by supporting teachers to be aligned, more deeply prepared and integrated into their upcoming pathway curriculum, which will build their capacity to engage students more deeply and effectively. Through this work will support all students in the 9th Grade (~350 students). Extra Duty pay will be for extra hours of service for 9th grade specific projects and/or outreach to more deeply align or develop 9th grade and moving into the pathway structure and not to exceed the approved amount. (Salary & Benefit Costs)	\$1,000.00
<b>The total amount being transferred from the (3) different actions above is \$16,000.00</b>				

**b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (\*Do not insert links or use Acronyms. \*If taking from multiple actions - provide a response for each or the overall impact)**

No Impact.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5220	306	3060	1690	0101	99999
010	9333	0	3800	1000	5826	306	3060	3907	0101	99999
010	9333	0	3800	1000	1120	306	3060	3907	0101	99999

**d. Total amount being transferred: \$ 16,000.00**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measure N Duty Statement form to the Budget Modification form.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>	New or Amended Amount
			-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.  -How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions?  -Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.	

Whole Site Tab	N/A	N/A	<b>Teacher Salaries Stipends: Extended Contracts for Teachers to Teach in the 2022 Summer Bridge Program.</b> Extended contracts, 4 teachers to support our Summer Bridge Program which focuses on supporting student transitions into Skyline. The Summer Bridge Program was developed specifically out of the need to support students in the adjustment from middle to high school and includes social emotional opportunities to connect with peers and to get used to campus as well as to evaluate and jump start their academics to be ready for a successful start to highschool and positive movement towards graduation - all of which aligns directly with pathway development, as well as strongly focusing on intentionally building students connection to the school, one another and overall engagement. We are aiming to increase this opportunity and serve ~400 students during Summer Bridge as a way to continue to improve students' engagement & readiness for the future from the beginning of their transition to Skyline through graduation. This program is in July 2022. Example of Duties/Services Provided: Designing & Implementing classes to support 9th graders transition and preparation to enter high school, Teach specific academic classes for students to increase skill to be better equipped for high school level work, Working with students to develop individualized plans for success in hs, Participating in and facilitating activities to support social emotional growth and community connectedness with our incoming 9th grade students, Participating in campus supervision and logistics, Communicating with families to develop relationships that can serve teachers and students well as they move into the school year.	\$16,000.00
----------------	-----	-----	---	-------------

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	1120	306	3060	1690	0101	99999

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*



8/16/22

\_\_\_\_\_  
Name:  
Teacher Leader/Pathway Director  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name: Bianca D'Allesandro  
Principal Signature Required

\_\_\_\_\_  
Date

**FOR MEASURE N STAFF USE ONLY**

Date BMF Received: \_\_\_\_\_

8/16/22

Escape Budget Transfer or Journal Entry Link No.: 424099

Program Manager, Approval Signature: Nancy Gomez

Date: 8/17/22

H.S. Network Superintendent, Approval Signature: VS

Date: 8/17/2022