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File ID Number	22-0503
Introduction Date	4/27/2022
Enactment Number	
Enactment Date	

Memo

To Board of Education

From Kyla Johnson-Trammell, Superintendent
Lisa Grant-Dawson, Chief Business Officer
Ryan Nguyen, Controller

Board Meeting Date May 11, 2022

Subject Transfer of Funds from the Unclaimed Property from Respective Fund(s) to General Fund - Fiscal Year 2021-2022

Action Requested Approval by the Board of Education of Resolution No.2122-0041 for the Transferring of Funds from the Unclaimed Stale Dated Warrants that are past three (3) years from the issuance date, to the General Fund as allowed by California Government Codes Sections 50005-20057 on unclaimed property. For Fiscal Year 2020-21, the unclaimed stale dated warrants, which can be transferred to the General Fund, account for 235 items and amount to **\$127,440.56** as reflected in **EXHIBIT A**.

Background As recommended by the District’s External Auditor, the District must maintain an accurate and up-to-date listing of stale dated warrants readily available for the rightful owner to file a claim. The District’s staff checked the California Laws and State Controller’s guidance on unclaimed property and developed the Stale Warrants Policy and Procedures (**EXHIBIT B**). Such policy and procedures were approved by the General Counsel Office on May 20th, 2020. The District must follow steps outlined in the District’s approved Stale Warrant Policy and Procedures, which include serving the public notice in the local newspaper and obtaining Board’s approval prior transferring the unclaimed funds to the General Fund for general purposes.

Discussion Local agencies are required to hold unclaimed stale dated warrants up to three (3) years from the issuance date, post required notices in the local newspaper and on the website, and reissue warrants when valid claims are filed. The District can transfer unclaimed warrants past three (3) years from the issuance



date after following the proper steps outlined in the District's defined Procedures. The District publishes the listing of stale warrants on the website in a searchable format. The listing is updated monthly to remove claimed warrants and add new stale warrants.

The District is required to publish the notice in the local newspaper once a week for two successive weeks and allows the claims to be filed within 60 days from the first notice. The District published the 1st notice in the Oakland Tribune on January 21st, 2022 and the 2nd notice on January 28th, 2022 and the parties of interest have until March 27th, 2022 (60 days from the 1st notice publication date) to file a claim with the District. The proof of the newspaper notice is attached in **(EXHIBIT C)**.

Recommendation

Approval by the Board of Education of Resolution No. **2122-0041** for the Transferring of Funds from the Unclaimed Stale Dated Warrants that are past three (3) years from the issuance date, to the General Fund as allowed by California Government Codes Sections 50005-20057 on unclaimed property. For Fiscal Year 2021-22, the unclaimed stale dated warrants, which can be transferred to the General Fund, account for 235 items and amount to **\$127,440.56** as reflected in **EXHIBIT A**.

Attachments

- **RESOLUTION NO. 2122-0041**
- **EXHIBIT A:** Listing of Stale Warrants Greater Than 3 Years - Fiscal Year 2021-2022.
- **EXHIBIT B:** OUSD Legal-Approved Policy and Procedures for Stale Dated Warrants
- **EXHIBIT C:** Proof of Public Notice of Stale Dated Warrants in Oakland Tribune



**RESOLUTION OF THE BOARD OF EDUCATION
OF THE
OAKLAND UNIFIED SCHOOL DISTRICT**

RESOLUTION NO. 2122-0041

**RESOLUTION TO TRANSFER UNCLAIMED PROPERTY FUNDS FROM
THEIR RESPECTIVE FUND(S) TO THE GENERAL FUND PURSUANT TO
CALIFORNIA GOVERNMENT CODE SECTION 50053**

WHEREAS, the attached list of checks has been outstanding and unclaimed in special funds for more than three years; and

WHEREAS, the District has provided public notice as required in California Government Code Sections 50050 and 50051 and the District's Stale Warrants Policy and Procedures, which are consistent therewith,

NOW THEREFORE, BE IT RESOLVED, that in accordance with California Government Code Section 50053, the unclaimed checks on the attached list in the total amount of **\$127,440.56** shall be transferred from the respective funds(s) to the General Fund's non-departmental revenue account.

PASSED BY THE FOLLOWING VOTE:

PREFERENTIAL AYE:

PREFERENTIAL NOE:

PREFERENTIAL ABSTENTION:

PREFERENTIAL RECUSE:

AYES:

NOES:

ABSTAINED:

RECUSE:

ABSENT:



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

CERTIFICATION

We hereby certify that the foregoing is a full, true and correct copy of a Resolution passed at a Regular Meeting of the Board of Education of the Oakland Unified School District held on 27th Day of April, 2022.

OAKLAND UNIFIED SCHOOL DISTRICT

President, Board of Education

Kyla Johnson-Trammell
Superintendent and Secretary, Board of Education

RESOLUTION NO. 2122-0041

Legislative File	
File ID Number:	22-0503
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By:	

Oakland Unified School District
Summary of Unclaimed Stale Warrants
As 03/31/2022

OUSD Fund	Count of Number	Sum of Claim Amount
01	171	86,929.82
11	2	108.46
13	9	3,041.22
21	3	19,328.68
35	2	1,000.00
67	13	2,633.88
76	35	14,398.50
Grand Total	235	127,440.56

Oakland Unified School District
Summary of Unclaimed Stale Warrants
As 03/31/2022

OUSD Fund	Type	Date Issued	Warrant No.	Payee Name	Date Stale	Claim Amount
01	AP	8/14/2018	88-51103551	ALAMEDA COUNTY OFFICE OF EDUCATION	2/11/2019	400.00
01	PR	2/8/2018	66-10812455	ALEJANDRA GARCIA	8/9/2018	90.18
76	AP	11/9/2018	88-51156731	ALLSTATE/LINCOLN BENEFIT LIFE	5/9/2019	60.26
76	AP	11/21/2018	88-51160481	ALLSTATE/LINCOLN BENEFIT LIFE	6/11/2019	60.26
76	AP	12/10/2018	88-51171455	ALLSTATE/LINCOLN BENEFIT LIFE	6/11/2019	60.26
76	AP	12/19/2018	88-51175835	ALLSTATE/LINCOLN BENEFIT LIFE	7/10/2019	33.86
01	PR	6/22/2018	66-10830791	ALYSSA SAYAVEDRA	1/10/2019	271.47
01	AP	4/3/2018	88-51040635	AMAZON WEB SERVICES INC	10/9/2018	49.65
01	AP	7/20/2018	88-51070816	AMAZON WEB SERVICES INC	2/11/2019	1,372.14
76	AP	12/19/2018	88-51175837	AMERICAN FAMILY LIFE ASSURANCE	7/10/2019	1,621.48
01	PR	3/29/2018	66-10828633	ANA EVELYN RODRIGUEZ	10/9/2018	36.77
01	AP	2/6/2018	88-51038520	ANDREA PITTMAN	8/9/2018	95.98
01	PR	3/15/2018	66-10827677	ANDREW ARTHUR SPENCE	9/12/2018	121.80
01	PR	3/15/2018	66-10827618	ANDY GLADISTON ACOSTA ACEVEDO	9/12/2018	115.22
01	PR	4/13/2018	66-10828860	ANDY GLADISTON ACOSTA ACEVEDO	11/9/2018	115.22
01	AP	5/10/2018	88-51067242	ANICA TORRES	11/9/2018	500.00
01	AP	7/24/2018	88-51071146	ANITA SUMMERLIN	2/11/2019	14.28
01	PR	4/13/2018	66-10828841	ANN MOGHADDAS	11/9/2018	192.09
13	PR	10/15/2018	66-10884020	ANTHONY G. MORGAN	5/9/2019	604.79
01	PR	9/14/2018	66-10879278	ANTHONY T. LIMBRICK	4/9/2019	60.82
01	AP	11/13/2018	88-51157665	APRIL CARR	6/11/2019	7.63
01	AP	9/12/2018	88-51113133	ARIANNE NECKVITZ	4/9/2019	34.00
01	AP	6/11/2018	88-51068805	ASPIRANET	12/11/2018	6,500.00
01	PR	6/15/2018	66-10830647	AYITUNDE MOYOSORE ADELAJA	1/10/2019	125.18
13	AP	11/5/2018	88-51155138	BAHAREH NOWEE	5/9/2019	20.00
01	AP	10/17/2018	88-51124518	Barbara Landford Allen	5/9/2019	177.50
01	PR	4/13/2018	66-10828877	BENEDICT FREEDMAN	11/9/2018	1,023.34
67	PR	11/30/2018	66-10895022	BOBBY T. POPE	6/11/2019	132.44
01	AP	3/5/2018	88-51039537	BRENDA MARTINEZ	9/12/2018	228.00

01	AP	4/16/2018	88-51041584	BRENDA MARTINEZ	11/9/2018	252.00
01	AP	5/10/2018	88-51067174	BRENDA MARTINEZ	11/9/2018	252.00
01	AP	7/2/2018	88-51070103	BRENDA MARTINEZ	1/10/2019	336.00
01	AP	7/24/2018	88-51071149	BRENDA TUOHY	2/11/2019	300.42
01	PR	9/28/2018	66-10881445	BRETT MERMER	4/9/2019	127.97
67	PR	11/30/2018	66-10894956	BRETT MERMER	6/11/2019	102.64
01	AP	10/1/2018	88-51120463	BROOKS, JOHNNY	4/9/2019	840.00
76	AP	7/25/2018	88-51095039	BROTHERHOOD OF	2/11/2019	409.50
76	AP	8/9/2018	88-51102961	BROTHERHOOD OF	2/11/2019	378.00
76	AP	8/27/2018	88-51109876	BROTHERHOOD OF	3/11/2019	378.00
76	AP	9/24/2018	88-51115580	BROTHERHOOD OF	4/9/2019	378.00
01	PR	5/31/2018	66-10830195	BRYAN HERNANDEZ RAMIREZ	12/11/2018	138.68
01	PR	9/28/2018	66-10881390	BRYAN LEE	4/9/2019	526.89
01	AP	10/10/2018	88-51072253	CALDERON, ADDE J	4/9/2019	456.00
76	AP	12/13/2018	88-51172702	CALIFORNIA ASSOCIATION OF PSYCHOLOG	7/10/2019	46.50
01	AP	8/27/2018	88-51109678	CALIFORNIA STATE UNIVERSITY SACRAME	3/11/2019	190.00
01	AP	10/10/2018	88-51072258	CARDENAS, ROGELIO	4/9/2019	114.00
67	PR	11/30/2018	66-10894983	CAROLYN D. NEWBERG	6/11/2019	110.16
67	PR	11/30/2018	66-10895037	CAROLYN REAM	6/11/2019	125.47
01	PR	11/30/2018	66-10895402	CHASE J. EISEMAN	6/11/2019	123.40
01	PR	12/6/2018	66-10895595	CHASE J. EISEMAN	6/11/2019	235.41
01	AP	7/2/2018	88-51070282	CHEYENNE PRONGA	1/10/2019	74.53
13	PR	9/14/2018	66-10879307	CHRISTOPHER MORRIS	4/9/2019	369.70
01	AP	7/10/2018	88-51070778	CHRISTOPHER WOODRUFF	1/10/2019	10.00
01	PR	5/31/2018	66-10830371	CIERRA ALEXIUS WILLIAMS	12/11/2018	92.33
21	AP	6/1/2018	88-51068167	CITY OF OAKLAND	12/11/2018	2,819.68
01	AP	7/24/2018	88-51071132	CITY OF OAKLAND	2/11/2019	1,800.00
01	AP	5/10/2018	88-51067160	COLUMBUS LEWIS	11/9/2018	2,000.00
01	PR	2/28/2018	66-10827290	CONNIE R BRANSON	9/12/2018	46.59
01	PR	10/15/2018	66-10883851	CONNIE R. BRANSON	5/9/2019	46.27
01	PR	9/28/2018	66-10881122	COURTNEY NOELLE BRIDGE	4/9/2019	5,846.61
01	AP	11/19/2018	88-51159119	COX, GEANIE	6/11/2019	570.00
01	AP	7/20/2018	88-51070829	DANIEL AUGUSTINE	2/11/2019	95.92

01	AP	1/22/2018	88-51014621	DASHA LABRIE	8/9/2018	362.68
01	AP	11/19/2018	88-51159130	DIANA INIGUEZ	6/11/2019	50.35
21	AP	3/20/2018	88-51040219	DIVISION OF STATE ARCHITECTS	10/9/2018	6,975.00
35	AP	4/16/2018	88-51041390	DIVISION OF STATE ARCHITECTS	11/9/2018	500.00
35	AP	10/10/2018	88-51072290	DIVISION OF STATE ARCHITECTS	4/9/2019	500.00
01	AP	11/5/2018	88-51155243	DIVYA FARIAS	5/9/2019	109.97
01	AP	7/2/2018	88-51070194	DONALD O'CONNELL	1/10/2019	58.98
01	PR	3/29/2018	66-10828670	EDGAR LOBEL	10/9/2018	110.31
01	PR	4/13/2018	66-10829008	EDGAR LOBEL	11/9/2018	66.19
01	AP	2/9/2018	88-51015130	EDUARDO RIZO	8/9/2018	96.00
01	PR	11/30/2018	66-10895136	EDWARD W. TSANG	6/11/2019	1,104.01
01	PR	4/23/2018	66-10829028	EMILY A WALSH	11/9/2018	22.91
01	PR	12/21/2018	66-10896276	EMMA A. APPEL	7/10/2019	266.24
01	AP	12/18/2018	88-51174732	ENTERPRISE	7/10/2019	2.80
01	AP	11/19/2018	88-51159141	ESCAPE TECHNOLOGY	6/11/2019	195.57
01	PR	3/15/2018	66-10827672	EVA GRACE RESTAD	9/12/2018	115.22
01	PR	12/28/2018	66-10898399	EVELYN WILSON	7/10/2019	114.91
01	PR	3/15/2018	66-10827767	FAITHE LEYANDRE	9/12/2018	33.88
01	AP	2/6/2018	88-51038154	FLINT CHRISTENSEN	8/9/2018	51.68
01	AP	7/2/2018	88-51069768	FLINT CHRISTENSEN	1/10/2019	430.49
13	PR	10/15/2018	66-10883878	FRANCES G. COURTNEY	5/9/2019	487.79
13	PR	10/31/2018	66-10885592	FRANCES G. COURTNEY	5/9/2019	499.90
13	PR	11/15/2018	66-10891713	FRANCES G. COURTNEY	6/11/2019	487.79
13	PR	11/30/2018	66-10894705	FRANCES G. COURTNEY	6/11/2019	487.79
01	PR	4/23/2018	66-10829064	FRANCINE L LEATHERWOOD	11/9/2018	33.28
01	AP	7/2/2018	88-51069750	GABRIELA CASAL	1/10/2019	108.41
01	AP	11/19/2018	88-51159154	GARCIA, MOISES	6/11/2019	114.00
01	AP	2/9/2018	88-51015002	GILDA BANKS-HENDERSON	8/9/2018	288.00
01	AP	5/10/2018	88-51067060	GILDA BANKS-HENDERSON	11/9/2018	354.00
01	AP	7/2/2018	88-51069631	GILDA BANKS-HENDERSON	1/10/2019	504.00
01	AP	7/2/2018	88-51069962	GISELLE HENDRIE	1/10/2019	18.00
01	PR	7/31/2018	66-10831467	GRACE TENHULA	2/11/2019	1,801.61
01	AP	2/6/2018	88-51038265	GRETCHEN GARLINGHOUSE	8/9/2018	240.00

76	AP	5/24/2018	88-51068034	Group 7460	12/11/2018	131.62
01	PR	4/30/2018	66-10829374	HABEN FIDAKU	11/9/2018	21.01
01	PR	12/14/2018	66-10895882	HENRY N. TROCKLE	7/10/2019	21.23
01	AP	12/18/2018	88-51174789	HERNANDEZ, JR., DIEGO	7/10/2019	180.00
01	AP	5/18/2018	88-51042311	INSTAVR INC	12/11/2018	1,176.00
76	AP	2/22/2018	88-51015340	INTERNAL REVENUE SERVICES	9/12/2018	250.00
76	AP	4/24/2018	88-51042050	INTERNAL REVENUE SERVICES	11/9/2018	250.00
01	PR	6/15/2018	66-10830750	ISAIAH JEREMIAH WESLEY	1/10/2019	101.65
01	AP	5/15/2018	88-51067480	IVANNA HUTHMAN	12/11/2018	88.99
76	AP	9/10/2018	88-51112486	JABARI SCOTT OR FRANCHISE	3/11/2019	313.01
01	AP	10/1/2018	88-51120609	JACOBY, DEBORAH	4/9/2019	192.00
01	AP	1/22/2018	88-51014875	JAMES YOUNG	8/9/2018	240.00
01	AP	7/2/2018	88-51069996	JANEY ISAAC	1/10/2019	336.00
01	PR	5/22/2018	66-10829865	JASON D JOSEPH	12/11/2018	266.67
01	PR	7/31/2018	66-10831480	JENNIFER MELISSA PROFFITT	2/11/2019	4,164.02
11	AP	10/5/2018	88-51122112	JESSICA CUTTER-KIM	4/9/2019	36.14
11	AP	12/18/2018	88-51174810	JESSICA CUTTER-KIM	7/10/2019	72.32
01	PR	5/31/2018	66-10830246	JESSICA MARIE DESTEFANO	12/11/2018	102.41
67	PR	11/30/2018	66-10894727	JO A. DELONEY	6/11/2019	470.40
01	PR	4/13/2018	66-10828912	JOANNE TORNATORE-PILI	11/9/2018	476.58
01	AP	7/2/2018	88-51070244	JOHANNA PARAISO	1/10/2019	36.65
01	AP	4/16/2018	88-51041705	JOHN M RICE	11/9/2018	390.00
01	AP	7/20/2018	88-51071064	JOHN STANGL	2/11/2019	86.02
01	PR	5/15/2018	66-10829848	JORGE AGUILA	12/11/2018	66.19
01	PR	7/23/2018	66-10831367	JOSHUA J DRILLING	2/11/2019	92.93
67	PR	11/30/2018	66-10894784	JUDITH GARCIA	6/11/2019	470.40
01	PR	4/30/2018	66-10829109	KATHERINE EMILY BEHR SIN	11/9/2018	3,748.86
67	PR	11/30/2018	66-10895046	KELLI M. RIEGER	6/11/2019	116.17
01	PR	11/15/2018	66-10891890	KEVIN ROCKWELL	6/11/2019	341.81
01	AP	7/2/2018	88-51069591	KRISTINE ANDERSON	1/10/2019	48.89
01	AP	7/2/2018	88-51070482	LAN VU	1/10/2019	28.56
01	AP	10/25/2018	88-51058439	LANGUAGE LINK/CORP. TRANSLATION SER	5/9/2019	518.94
01	AP	11/13/2018	88-51157724	LANGUAGE PEOPLE,	6/11/2019	4,408.36

01	AP	2/6/2018	88-51038153	LAURIE CHIN	8/9/2018	288.00
01	AP	2/9/2018	88-51015028	LETICIA CASASVARELA	8/9/2018	96.00
01	AP	3/5/2018	88-51039313	LETICIA CASASVARELA	9/12/2018	114.00
01	AP	4/16/2018	88-51041333	LETICIA CASASVARELA	11/9/2018	126.00
01	AP	2/6/2018	88-51038325	LILLIE JENKINS	8/9/2018	200.00
01	AP	7/2/2018	88-51070003	LILLIE JENKINS	1/10/2019	200.00
67	PR	11/30/2018	66-10895025	LILY Z. QIAMI	6/11/2019	198.51
01	AP	2/6/2018	88-51038098	LISA BLAKELY	8/9/2018	96.00
01	AP	1/22/2018	88-51014530	LISA GESSOW	8/9/2018	184.80
76	PR	7/31/2018	66-10874883	LISA TUZON	2/11/2019	1,969.17
01	AP	12/18/2018	88-51174856	LOPEZ MENDEZ, ALEIDA	7/10/2019	90.00
01	AP	11/13/2018	88-51157731	LOWY, RACHEL	6/11/2019	1,612.90
76	AP	12/10/2018	88-51171609	LOYAL AMERICAN LIFE INSURANCE	6/11/2019	14.00
01	AP	7/24/2018	88-51071140	LUZ SALAZAR	2/11/2019	49.81
01	AP	4/23/2018	88-51041876	MARCUS BOOK STORES	11/9/2018	858.62
01	AP	7/20/2018	88-51070896	MARGARET FROST	2/11/2019	124.97
01	AP	5/10/2018	88-51067220	MARIA LUISA SANCHEZ	11/9/2018	126.00
01	AP	5/10/2018	88-51067203	MARIA PRIETO	11/9/2018	126.00
67	PR	11/30/2018	66-10894647	MARIA R. BUSTOS	6/11/2019	322.57
67	PR	11/30/2018	66-10894797	MARINA GLAVAS	6/11/2019	110.16
01	PR	9/28/2018	66-10881165	MARK A. CLIFTON	4/9/2019	1,193.70
01	PR	2/28/2018	66-10827315	MARK GRODY	9/12/2018	40.19
01	PR	1/31/2018	66-10826348	MARK RANCIFER	8/9/2018	81.14
13	AP	2/22/2018	88-51039091	MARNISHA PUGH	9/12/2018	8.15
01	AP	10/1/2018	88-51120667	MARQUEZ, ERIKA	4/9/2019	96.00
01	AP	11/19/2018	88-51159242	MARQUEZ, MARIO	6/11/2019	50.00
67	PR	11/30/2018	66-10895023	MARY L. PROPHET	6/11/2019	125.47
01	PR	5/22/2018	66-10829913	MARY LOUISE PROPHET	12/11/2018	39.05
01	AP	6/1/2018	88-51068304	MEGHAN JOHNSTON	12/11/2018	607.03
01	AP	11/19/2018	88-51159250	MENDOZA, VERONICA GALVAN	6/11/2019	228.00
01	AP	7/2/2018	88-51070157	MICHELLE MORALES	1/10/2019	168.00
01	AP	11/19/2018	88-51159252	MOBERG, JENNIFER	6/11/2019	50.00
01	PR	10/15/2018	66-10883950	MONIQUE M. HUNTER	5/9/2019	11.87

01	AP	10/26/2018	88-51119333	MY LEGACY MATTERS,	5/9/2019	218.81
01	AP	4/3/2018	88-51040829	NADIA HASSAN	10/9/2018	31.25
01	PR	2/15/2018	66-10826814	NADINE LANETTE JOHNSON	9/12/2018	37.33
67	PR	11/30/2018	66-10894652	NATHANIEL K. CALLOWAY	6/11/2019	224.02
01	PR	3/29/2018	66-10828652	NEIDA GARCIA	10/9/2018	50.43
01	PR	4/13/2018	66-10828990	NEIDA GARCIA	11/9/2018	67.24
01	AP	7/2/2018	88-51070202	OAKLAND MUSEUM OF CALIFORNIA	1/10/2019	140.00
76	AP	8/27/2018	88-51110087	OHIO LIFE INSURANCE	3/11/2019	40.00
01	PR	3/29/2018	66-10828492	OUMOU THIANE	10/9/2018	33.62
76	AP	10/5/2018	88-51116982	OUSD SUPPLEMENTAL ANNUITY PLANLisa	4/9/2019	114.14
76	AP	7/25/2018	88-51095146	PAINT DUES District C	2/11/2019	480.00
76	AP	8/9/2018	88-51103048	PAINT DUES District C	2/11/2019	480.00
76	AP	8/27/2018	88-51110096	PAINT DUES District C	3/11/2019	480.00
76	AP	9/10/2018	88-51112529	PAINT DUES District C	3/11/2019	480.00
76	AP	9/24/2018	88-51115796	PAINT DUES District C	4/9/2019	480.00
76	AP	10/9/2018	88-51122605	PAINT DUES District C	4/9/2019	480.00
76	AP	10/25/2018	88-51058127	PAINT DUES District C	5/9/2019	480.00
76	AP	11/9/2018	88-51156895	PAINT DUES District C	5/9/2019	480.00
76	AP	11/21/2018	88-51160717	PAINT DUES District C	6/11/2019	480.00
76	AP	12/10/2018	88-51171626	PAINT DUES District C	6/11/2019	480.00
76	AP	12/19/2018	88-51176012	PAINT DUES District C	7/10/2019	480.00
01	AP	6/11/2018	88-51069228	PARKING CONCEPTS INC	12/11/2018	1,400.00
01	PR	11/15/2018	66-10891765	PATRICK GREER	6/11/2019	965.57
01	AP	2/22/2018	88-51038745	PAUL ANTONY-LEVINE	9/12/2018	370.22
01	AP	5/15/2018	88-51067400	PEGGY DOVE	12/11/2018	50.00
01	AP	10/1/2018	88-51120518	Pegues, Deborah Shirley	4/9/2019	192.00
01	AP	4/16/2018	88-51041237	PETRINA ALEXANDER	11/9/2018	352.60
76	AP	3/9/2018	88-51040102	PLLC THE BROWN LAW GROUP	9/12/2018	59.09
76	AP	4/9/2018	88-51041161	PLLC THE BROWN LAW GROUP	10/9/2018	244.98
76	AP	8/9/2018	88-51103049	PLUMBERS	2/11/2019	208.00
01	AP	10/1/2018	88-51120736	PRIETO, MARIA	4/9/2019	192.00
01	AP	8/14/2018	88-51103599	PROJECT LEAD THE WAY	2/11/2019	1,500.00
01	PR	11/30/2018	66-10895087	QUAJUNA SLATON	6/11/2019	10.62

01	PR	9/28/2018	66-10881382	RAANA C. LANKFORD	4/9/2019	5.90
01	AP	7/2/2018	88-51070391	RANDALL B. SMITH PHD	1/10/2019	1,150.00
01	AP	12/18/2018	88-51174950	RASLER, LISA	7/10/2019	90.00
01	AP	2/6/2018	88-51038633	REN MEI TAN	8/9/2018	7.60
01	PR	9/28/2018	66-10881585	RENEE SLOCUM	4/9/2019	2.04
01	AP	5/10/2018	88-51067213	RICO ROBINSON	11/9/2018	228.00
01	AP	7/24/2018	88-51071138	RICOH USA INC	2/11/2019	3,358.12
01	PR	3/22/2018	66-10827811	RYAN A COX	10/9/2018	33.68
01	AP	5/1/2018	88-51066636	SALVADOR CRUZ-CAMPOS	11/9/2018	100.00
01	AP	7/2/2018	88-51070088	SAMANTHA LUONG	1/10/2019	336.00
01	AP	11/14/2018	88-51158136	SARA BAUERMEISTER	6/11/2019	175.00
01	AP	5/15/2018	88-51067768	SARAH VOGELSTEIN	12/11/2018	107.80
01	AP	7/2/2018	88-51070481	SARAH VOGELSTEIN	1/10/2019	132.16
01	PR	3/15/2018	66-10827595	SEM HAR TEKLEMARIAM	9/12/2018	21.01
01	AP	11/19/2018	88-51159321	SHALANI, NAJAH	6/11/2019	324.00
01	AP	12/18/2018	88-51175001	SHALANI, NAJAH	7/10/2019	90.00
76	AP	8/27/2018	88-51110017	SHARONDA JOHNSON OR FRANCHISE	3/11/2019	77.98
01	PR	7/13/2018	66-10872451	SHERDELLA JONES	1/10/2019	204.03
01	AP	5/10/2018	88-51067119	SILMA GIRON	11/9/2018	126.00
01	PR	2/28/2018	66-10827263	SIONE FILI	9/12/2018	177.42
01	AP	9/4/2018	88-51110930	SKYLAR ABORN THOMAS	3/11/2019	1,250.00
13	PR	12/14/2018	66-10895635	SONIAM M. ARREOLA	7/10/2019	75.31
01	AP	1/22/2018	88-51014814	STUBBS & LEONE	8/9/2018	1,090.00
01	AP	7/2/2018	88-51070420	STUMPS PARTY INC	1/10/2019	307.42
01	AP	10/10/2018	88-51072446	TAM, PHILLIP	4/9/2019	228.00
01	AP	7/10/2018	88-51070761	TAMARA TEICHGRAEBER	1/10/2019	96.83
01	AP	7/10/2018	88-51070762	TAMARA TEICHGRAEBER	1/10/2019	107.34
01	AP	7/2/2018	88-51070469	TERRI VAN HARE	1/10/2019	180.85
76	AP	9/24/2018	88-51115810	THE HARTFORD INSURANCE COMPANY	4/9/2019	2,002.14
01	AP	5/10/2018	88-51067079	TINO R. BUTH	11/9/2018	228.00
01	PR	9/28/2018	66-10881676	TRAMEISHA L. WILLIAMS	4/9/2019	5.90
01	PR	7/31/2018	66-10831434	TRAMEISHA LATRICE WILLIAMS	2/11/2019	36.77
01	AP	12/10/2018	88-51171379	TWILIO,	6/11/2019	950.95

01	AP	3/14/2018	88-51015484	UC REGENTS	9/12/2018	4,300.00
76	AP	9/24/2018	88-51115817	UNITED WAY OF THE BAY AREA	4/9/2019	18.25
21	AP	9/12/2018	88-51113159	URBAN DESIGN CONSULTING	4/9/2019	9,534.00
01	AP	4/16/2018	88-51041476	VALERIA HARO	11/9/2018	17.07
01	AP	8/27/2018	88-51109754	VICTORIA MATHIESON	3/11/2019	4,000.00
67	PR	11/30/2018	66-10895103	VICTORIA P. STRINGER	6/11/2019	125.47
01	PR	4/9/2018	66-10828695	WILLIAM GEE HO LEW	10/9/2018	1,233.41
01	AP	1/22/2018	88-51014324	ZOSHA ADAM	8/9/2018	3,965.20
					TOTAL:	127,440.56

OAKLAND UNIFIED SCHOOL DISTRICT

1000 BROADWAY, #450
OAKLAND, CA 94607

STALE WARRANTS (UNCASHED CHECKS)

PROCEDURES FOR GENERAL PUBLIC (Website):

A warrant (check) will be stale-dated if not presented for payment within six (6) months of issuance date per Alameda County Treasurer’s policy and as stated on the check. Oakland Unified School District will hold the stale warrants up to three (3) years from issuance date and publish the listing of such warrants available on this webpage. The listing is updated every month after receiving the monthly stale warrants from the county office.

In accordance with [California Government Code sections 50050, 50551, and 50056](#), once three (3) years have elapsed since a warrant’s issuance date, the District will publish notice of unclaimed stale warrants in the local newspaper once per week for two successive weeks. If a claim is not made within 60 days after first notice is posted, the funds will become the property of the District.

Click on the link below to search the District’s listing of stale-dated warrants. If you believe that one of the listed warrants belongs to you, you must file a claim by completing the District’s claim form from the link below. You may file a claim at any time until the date on which the money becomes the property of the District. If the District’s review of the Claim Form indicates that you are entitled to the warrant, and the warrant was not previously reissued, the District will reissue it to you.

Search for your unclaimed check(s) and file a claim:
[Stale Warrants \(Checks\) Listing](#) - update monthly
[Stale Warrant Claim Form](#)

Questions and claims can be directed to email accounting@ousd.org.

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INTERNAL PROCEDURES:

According to CDE, "A school district is a local agency within the meaning of Government Code, Section 50050, which defines “local agency” includes all districts. The procedures below are tailored to Oakland Unified School District with inserted excerpts from [California Government Code sections 50050, 50551, and 50056](#). Local agencies are required to hold unclaimed stale warrants, post required notices, and reissue warrants when valid claims are filed.

1. We must maintain an accurate list of stale warrants to be made available on our website for claims to be filed. The list will be updated on a monthly basis after we receive the list of stale warrants from the County and the list is reconciled.
2. We will hold warrants less than \$15 up to one (1) year from the issuance date. No notice in the local newspaper is required ([Id., 50055](#)). Such warrants will be published on the website updated monthly.
3. We will hold the warrants \$15 or greater up to three (3) years from the issuance date. Such warrants will be made available on the District's website.
4. Annually in January, we will publish a notice in a local newspaper once per week for two successive weeks ([Gov't Code 50050](#)).
 - 4.1. The notice shall state the amount of money, the fund in which it is held, and that it is proposed that the money will become the property of the local agency if claim is not filed within 60 days after the first publication of the notice ([Gov't Code 50051](#)).
 - 4.2. The notice should also describe the process that a claimant must follow in order to claim the check. Specifically, the claimant must file a claim that includes the claimant's name, address, amount of claim, grounds on which claim is founded, and any other information that we require ([Gov't Code 50052](#)).
5. Upon or prior to publication, a party of interest may file a claim with the District which must include the claimant's name, address, amount of claim, the grounds on which the claim is founded, and any other information that may be required by the District as indicated on the Claim Form ([Gov't Code 50052](#)).
 - 5.1. The claim shall be filed before the date the unclaimed money becomes the property of the District as provided under Gov't Code Section 50051.
 - 5.2. Upon receipt of a claim, we must decide whether to accept or reject the claim. A copy of the notice of acceptance or rejection is available [here](#). If we reject the claim, the party who submitted the claim may file an appeal, but must do so within 30 days of receiving notice that the claim was rejected.
 - 5.3. The copy of the complaint and summons shall be served within 30 days of receiving notice that the claim was rejected. The District shall withhold the release of the portion of unclaimed money for which a court action has been filed as provided in this section until a decision is rendered by the court.
 - 5.4. Any claim paid hereunder shall be paid without interest ([Gov't Code 50052.5](#)).
 - 5.5. If we do not receive a claim for a particular stale warrant after the notice is served, or if we reject a claim and that rejection is not overturned in court, then "the legislative body may transfer the money to the General Fund" ([Gov't Code 50053](#)). In other words, Board action is required to transfer the funds to the General Fund.
6. After we satisfy all the steps specified above, we prepare the packet for the Board's approval to transfer all stale warrants past 3 years old, regardless of the amount or funding sources other than general fund, held in a special fund to the general fund. Such transfer of funds must take place after the Board approves.

STALE WARRANT PROCESSING

1. County posts the stale dated warrants in Escape and sends the detail report to the District,
2. District Financial Accountant I reconciles the master stale log to the ledger balance.
 - 2.1. Accountant works with departments to verify the stale dated warrants are valid.
3. Stale warrants that are resulted from duplicate payments or non-reissue will be reclassified to the original funding source.
 - 3.1. Warrants issued in the current fiscal year will be reclassified to the original expense account.
 - 3.2. Warrants issued in the previous fiscal year will be reclassified to the unrestricted local revenue account within the respective fund.
4. Requests to reissue stale warrants should be routed to Accounting to obtain account and sign-off before AP can process. Use Direct Payment Request Form (available internally only) for this purpose.
5. Guidance to AP data entry: On the payment comment that will reflect on the GL, input old check number and payee name.
6. Accounts for reissuing stale dated warrants:
 - 6.1. Fund 01 & 76: 010-0060-0-0000-0000-8699-600-6000-6040-9999-99999
 - 6.2. Fund 11: 110-0060-0-0000-0000-8699-611-6110-6040-9999-99999
 - 6.3. Fund 12: 120-0060-0-0000-0000-8699-612-6120-6040-9999-99999
 - 6.4. Fund 13: 130-0060-0-0000-0000-8699-613-6130-6040-9999-99999
 - 6.5. Fund 21: 210-0060-0-0000-0000-8699-621-6210-6040-9999-99999
 - 6.6. Fund 35: 350-0060-0-0000-0000-8699-635-6350-6040-9999-99999
 - 6.7. Fund 67: 670-0060-0-0000-0000-8699-667-6670-6040-9999-99999
7. Reclass non-reissue stale warrants that were issued from prior fiscal years:
 - 7.1. Fund 01: 010-0000-0-0000-0000-8699-600-6000-6040-9999-99999
 - 7.2. Fund 11: 110-0000-0-0000-0000-8699-611-6110-4110-9999-99999
 - 7.3. Fund 12: 120-0000-0-0000-0000-8699-612-6120-0000-9999-99999
 - 7.4. Fund 13: 130-0000-0-0000-0000-8699-613-6130-9800-9999-99999
 - 7.5. Fund 21: Reclass stale warrants to the original resource where the payment was made.
 - 7.5.1. *Ex: Stale warrants from resource 9650 should be reclassified to 210-9650-0-0000-0000-8699-621-6210-9905-9999-99999*
 - 7.6. Fund 35: 350-7710-0-0000-0000-8699-635-6350-0000-9999-99999
 - 7.7. Fund 67: 670-9030-0-0000-0000-8699-667-6670-9218-9999-99999
8. Fund 35 and 21 stale dated warrants will be forwarded to Facilities Accountants to research and clear. Buildings and Grounds' stale warrants will be forwarded to B&G Accountant to clear.

Oakland Tribune

600 Grand Ave., #308
Oakland, CA 94610
510-723-2850

3832548

OAKLAND USD
ATTN: CONTROLLER
1000 BROADWAY, #450
OAKLAND, CA 94607-4039

PROOF OF PUBLICATION

FILE NO. Stale Warrant

In the matter of

Oakland Tribune

The Oakland Tribune

I am a citizen of the United States; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the Legal Advertising Clerk of the printer and publisher of The Oakland Tribune, a newspaper published in the English language in the City of Oakland, County of Alameda, State of California.

I declare that The Oakland Tribune is a newspaper of general circulation as defined by the laws of the State of California as determined by this court's order, dated December 6, 1951, in the action entitled In the Matter of the Ascertainment and Establishment of the Standing of The Oakland Tribune as a Newspaper of General Circulation, Case Number 237798. Said order states that "The Oakland Tribune is a newspaper of general circulation within the City of Oakland, and the County of Alameda, and the State of California, within the meaning and intent of Chapter 1, Division 7, Title 1 [§§ 6000 et seq.], of the Government Code of the State of California." Said order has not been revoked, vacated, or set aside.

I declare that the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

01/21/2022, 01/28/2022

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Rio Vista, California.
On this 28th day of January, 2022.



Public Notice Advertising Clerk

Legal No. **0006640029**

**OAKLAND UNIFIED SCHOOL DISTRICT
PUBLIC NOTICE OF UNCLAIMED STALE WARRANTS
(UNCASHED CHECKS)**

TO ALL PARTIES OF INTEREST:

This notice is issued pursuant to Government Code section 50051. Please take notice that Oakland Unified School District has in its possession 243 stale dated warrants (i.e., uncashed checks) that are older than 3 years. The total amount of these warrants is **\$134,569.43** and they are held in the following funds:

OUSD Fund	No. of Warrant	Sum of Unclaimed Amount
01	179	\$ 94,058.69
11	2	\$ 108.46
13	9	\$ 3,041.22
21	3	\$ 19,328.68
35	2	\$ 1,000.00
67	13	\$ 2,633.88
76	35	\$ 14,398.50
Grand Total	243	\$ 134,569.43

The detailed listing of stale warrants is available on Oakland USD's website: <https://www.ousd.org/Page/19523>.

If you believe that one of these warrants belongs to you, you must file a claim using the Claim Form available at the link above by **March 27th, 2022**. If you do not file a claim, then, pursuant to CA Gov't Code 50051, Oakland USD's Board of Education will vote to transfer this money to the District's General Fund during its subsequent meeting.
OT 6640029; Jan. 21, 28, 2022