

Board Office Use: Legislative File Info.	
File ID Number	22-1403
Introduction Date	5/24/2022
Enactment Number	22-1059
Enactment Date	5/24/2022 CJH



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Board Cover Memorandum

To Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

From Middle School Network

Meeting Date May 24, 2022

Subject 2022-2023 Measure G1 Grant Application

Ask of the Commission Approve the 2022-2023 Measure G1 Grant Application for Downtown Charter Academy

Discussion Middle School Network is open to questions from the commission regarding the 2022-2023 Measure G1 Grant Application

Fiscal Impact The recommended amount is **\$133,253.10**. It's coming from resource 9332 - Measure G1.

Attachment(s) Grant Application attached.



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

2022-23 Measure G1 Proposal

Due: May 13, 2022

School Information & Student Data

School	Downtown Charter Academy	School Address	2000 Dennison Street Oakland, CA 94606
Contact	Claudia Lee	Contact Email	cllee@amethodschools.org
Principal	Claudia Lee	Principal Email	cllee@amethodschools.org
School Phone	510-535-1580	2021-22 CALPADS Enrollment Data (6-8 Oakland Residents Only)	271
Recommended Grant Amount¹	\$133,253.10	2021-22 LCFF Enrollment	214

Student Demographics (%)				Measure G1 Team	
English Learners	21.4%	Asian/Pacific Islander	77.4%	Name	Position
LCFF	67.5%	Latinx	15.6%	Claudia M Lee	School Principal
SPED	8.5%	Black or African-American	4.4%	Dorothy Le	After School Coordinator
		White	1.1%	Jenny Quan	Finance Department
		Indigenous or Native American	0%	Kailly Chai	School Registrar
		Multiracial	1.5%		

¹ Allocation of funds will be based on the prior year 20-day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.

Chronic Absence				
Metric	2019-20	2020-21	2021-22	2022-23 Goal
Student Population Overall	326	318	272	305
Asian/Pacific Islander	2	0	2	1
Latinx	4	1	4	2
Black or African-American	1	1	1	0
White	2	1	0	0
Indigenous or Native American	0	0	0	0
English Learners	1	0	2	1
Students w/ IEPs	1	0	2	1
Free/ Reduced Lunch Students	2	0	1	1

Metrics

(all data points are required)

Electives					
Metric	Area	2019-20	2020-21	2021-22	2022-23 Goal
Number of students taking elective courses.	Art	N/A	N/A	N/A	N/A
	Language	N/A	N/A	N/A	N/A
	Music	N/A	N/A	N/A	N/A
Number of students participating in non-course experiences (e.g. after-school program)	Art	52	68	146	150
	Language	12	16	41	40
	Music	20	36	23	40

Positive & Safe Culture (Youth Truth Survey)				
Metric	2019-20	2020-21	2021-22	2022-23 Goal
This summary measure describes the degree to which students believe that the school fosters a culture of respect and fairness				
Asian/Pacific Islander	80%	91%	70%	75%
Latinx	90%	95%	72%	76%
Black or African-American	62%	88%	80%	82%
White	N/A	N/A	N/A	N/A
Indigenous or Native American	N/A	N/A	N/A	N/A
English Learners	91%	96%	72%	75%
Students w/ IEPs	88.5%	92%	80%	80%
Free/ Reduced Lunch	80%	94%	-	80%
Metric	2019-20	2020-21	2021-22	2022-23 Goal
Suspension Incidents				
Asian/Pacific Islander	0	0	0	0
Latinx	0.6%	0	0	0
Black or African-American	0	0	0	0
White	0	0	0	0
Indigenous or Native American	0	0	0	0
English Learners	0	0	0	0
Students w/ IEPs	0	0	0	0
Free/ Reduced Lunch	0	0	0	0

Student Retention from 5th Grade to 6th Grade				
Metric	2019-20	2020-21	2021-22	2022-23 Goal
6th Grade Enrollment	N/A	N/A	N/A	N/A

Community and Staff Engagement

Community Engagement Meeting(s)	
Community Group	Date
Family and Staff Meetings -FST 8:00 AM In person Meeting 5:00 PM Online Meeting	May 12th, 2022

Staff Engagement Meeting(s)	
Staff Group	Date
Staff Meeting	May 13th

Proposed Expenditures

Guidelines

1. In the following sections, please discuss your team’s plan to address the goals of G1:
 - a. Increase access to courses in arts, music, and world languages in grades 6-8.
 - b. Improve student retention during the transition from elementary to middle school.
 - c. Create a more positive and safe middle school learning environment.
2. Please explain how you plan to use the Measure G1 funds to meet the goals, as measured in the METRICS section of this proposal.
3. Add additional lines as needed.
4. The total of all items should equal the amount listed in "Recommended Grant Amount" on page 1
5. Expenditures must supplement, not supplant expenditures made from other funding sources. In other words, Measure G1 funds must be used for new expenditures, expenditures already funded from Measure G1, expenditures previously paid for by a funding source that has ended, or to pay for an expenditure that would have been cut, were it not for Measure G1 funds.

Summary of 2021-22 Actual Expenditures

All Actual Expenditures		Budget Amount
1	Mindfulness/Reflection Counselor (qualified staff \$13,200), Yoga (\$5,600) and karate	\$22,560.00

	\$3,500). Mindfulness for summer session \$3,200 Estimated at \$32.50/hour, working 4 hours/day, 36 weeks/year.	
2	Mindfulness counseling materials (therapeutic art materials, karate uniforms, mats)	\$991.55
3	Art Instructor I (qualified staff) Estimated at \$50/hour, 4 classes of 1 hour each per week plus 4 hour prep, 36 weeks/year.	\$12,300
4	Art Instructor II (qualified staff) Estimated at \$50/hour, 4 classes of 1 hour each per week plus 4 hour prep, 36 weeks/year.	\$12,300
5	Art supplies (paint, paper, brushes, sculpting equipment, outdoor tables, chairs, etc.)	\$8,882.51
6	Music Instructor (qualified staff \$4,750 and Jazz and Democracy activity for All students (3,500) Instructor: Estimated at \$50/hour, 2 classes of 1 hour each per week plus 2 hour prep, 36 weeks/year.	\$8,250.00
7	Music equipment (electric guitars, keyboard, music stands, etc.)	0
8	Theater-Live Performance-All students, Harry Potter	\$12,000
9	Buses to attend Harry Potter performance and the Tech Museum	\$11,007.50
10	Dance (qualified staff) Estimated at \$45/hour, 2 classes of 1 hour each per week, 36 weeks/year. Provided by Destined 2 Dance	\$5,600.00
11	Choir (qualified staff) Estimated based on current quote for 2020-2021: One 60-minute class per week, 36 weeks/year. Provided by Oakland Youth Chorus.	0
12	Spanish Instructor (qualified staff) Estimated at \$50/hour, 2 class of 1 hour each per week plus 2 hour prep, 36 weeks/year.	\$4,750.00
13	Spanish language materials (books, worksheets, notebooks, etc.)	\$325.36
14	"Mandarin Instructor (qualified staff) Estimated at \$50/hour, 2 classes of 1 hour each per week plus 2 hour prep, 36 weeks/year."	\$6,100
15	Mandarin language materials (books, worksheets, notebooks, etc.)	\$400.00
16	Film equipment (handheld cameras, microphone, etc.)	\$2,351.00
	Budget Total \$112.919 (must add up to Current Grant Amount)	\$110,818.00

Summary of 2022-23 Proposed Expenditures

All Proposed Expenditures (from sections below)	Budget Amount
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1	Mindfulness/Reflection Counselor (qualified staff) Estimated at \$32.50/hour, working Mon- Fri 2-6pm, 36 weeks/year.	\$27,600.00
2	Mindfulness counseling materials and resources	\$1,400.00
3	Art Instructor - Plastic Arts(qualified staff) Estimated at \$50/hour, 8 classes of 1 hour each per week plus prep, 36 weeks/year.	\$28,400.00
4	Plastic Arts supplies (paints, paper, clay, canvases, brushes, etc)	10,000.00
5	Martial Arts Instructor-Karate, estimated at \$25/student, once/week, 36 weeks/year	\$6,400.00
5	Martial Art uniforms and supplies	\$3,213.11
6	Music Instructor (qualified staff) Estimated at \$50/hour, 2 classes of 1 hour each per week plus 2 hour prep, 36 weeks/year.	\$10,200.00
7	Music equipment (electric guitars, keyboard, music stands, etc.)	\$1,500.00
8	Theater (qualified staff) Estimated based on quoted cost for 2020-2021: 2 60-minute classes per week, 16 weeks/year. Provided by CalSHAKES	\$3,500.00
10	Dance (qualified staff) Estimated at \$45/hour, 2 classes of 1 hour each per week, 36 weeks/year. Provided by Destined 2 Dance	\$8,240.00
11	Yoga (qualified staff) Estimated based on current quote for 2020-2021: One 60-minute class per week, 36 weeks/year. Provided by Get Empowered (G-1 fund partially covers the expense)	\$3,000.00
12	Animation Instructor (qualified staff) Estimated at \$50/hour, 2 class of 1 hour each per week plus 2 hour prep, 36 weeks/year. The G-1 grant partially covers this cost.	\$6,600.00
13	Animation materials (computers and design software)	\$9,500.00
14	"Mandarin Instructor (qualified staff) and materials Estimated at \$50/hour, 2 classes of 1 hour each per week plus 2 hour prep, 36 weeks/year."	\$8,500.00
15	Japan Club (books, worksheets, notebooks, projects' supplies, etc.)	\$700.00
16	Film instructor and equipment (handheld cameras, microphone, etc.)	\$4,500.00
	Budget Total (must add up to Current Grant Amount)	\$133,253.11

Proposed Expenditures By Focus Area

Proposed Expenditures for Electives (Art, Language, and Music only)

Description of Proposed Expenditures	Number of students taking a course in art, language, or music (based on the specific investment).	Number of students participating in a non-course experience in art, language or music (based on the specific investment) + frequency and amount of time spent in each activity.	Budget Amount
<p>Animation: This amount will partially cover the instructor and supervisor for practice, and the resources and supplies. Students for this club are referred by teachers so they can have a safe space to develop their creativity and focus their interest in animation. Students in this club will learn to communicate and socialize in positive ways and create animation that allows them to express their feelings in a positive and creative way. The instruction will involve 3-D modeling, 3-D animation, effects, render, and iMovie.</p>	N/A	20 students/semester, 2 classes/week and 2 days supervised practice	15,700
<p>Plastic Arts: This is a very popular class to all grades, students have a safe place to socialize and enjoy their creativity. They choose topics to work on and organize exhibits around the school.</p>	N/A	59 students, 1time/week	38,400
<p>Performing Arts (Dance and Theater): This is a collaboration with the community organization Get Empowered and Calkshakes. All 8th grade students enjoy the club and act out a Shakespeare play. 29 students join the dance club and practice contemporary dances and movement.</p>	N/A	102 students, 1time/week, 2 hours	11,740
<p>Mandarin/Japanese Club: This is a club that helps students understand differences, give them the opportunity to explore their background cultures and languages, or other cultures and languages. Students learn international music and languages.</p>	N/A	41 students, 1time/week	9,200
<p>Film: This is a club where students do a lot of creative writing and learn to use the camera to tell a story. They also act in their own movies and create a presentation for parents.</p>	N/A	10 students, 1time/week	4,500
<p>Music: Instrumental music includes keyboard, guitar, violin and music production. Students from different grades join the clubs. This fund partially pays for instructors, instruments and supplies. Students explore their own talents and</p>	N/A	25 students, 1 time/week	11,700

interest, and enjoy a positive school culture.			
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Proposed Expenditures for Positive & Safe Culture		
Description of Proposed Expenditures	Which metric will this investment impact - chronic absence, suspensions, Youth Truth survey results	Budget Amount
Mindfulness Classes: Mindfulness. This amount will allow us to cover a part time mindfulness teacher for the year. Students learn and practice stress management, executive function, relaxation and socialization skills. Mindfulness is available to all students who choose to participate. School teachers also make recommendations to support students who will benefit from learning these skills.	Attendance, participation, Incentive rewards, parents' feedback	34,400
Karate: This amount will allow us to pay for the karate instructor, uniforms and supplies. Students who join the club are referred by parents and teachers and are able to learn how to follow instructions step by step, organization, and mental/physical fitness.	Attendance, participation, promotions, long term engagement, parents' feedback	9,613
Yoga: This amount will allow us to pay for the instructor, and supplies. Students are able to learn stress relief techniques, concentration and memory exercises, and mental/physical fitness.	Attendance, engagement, Incentive rewards, parents' feedback	7,613.11

Proposed Expenditures for Retention of 6th Graders	
Description of Proposed Expenditures	Budget Amount
N/A	N/A
N/A	N/A
N/A	N/A

Please submit your Measure G1 proposal to Cliff Hong (clifford.hong@ousd.org) and Karen Lozano (karen.lozano@ousd.org).



DCA - PD and Staff Meeting Agenda

Date: 05/13/22

Location: Ms. Borres' Classroom

Time: 1:00 PM

All DCA Staff

Agenda Item	Notes		
Updates	<p>Welcome Liliana to the DCA Family! :)</p> <p>Griffins of the month</p> <ul style="list-style-type: none"> • Kitchen cleaning- please be attentive to your position in the roster not an A+ for S2 :-) • Covid testing <ul style="list-style-type: none"> ○ Weekly, aleatory rapid tests 		
Sign in	https://tinyurl.com/staff2122		
G-1 Grant	All Proposed Expenditures (from sections below)		
	Budget Amount		
	1	Mindfulness/Reflection Counselor (qualified staff) Mon- Fri, 4 hours, 36 weeks/year. Mindfulness for summer session. Karate, 36 weeks/year	\$32,000.00
	2	Mindfulness counseling and karate materials (therapeutic art materials, music)	\$2,400.00
	3	Art Instructor I- Plastic Arts(qualified staff) 4 classes of 1 hour each per week plus 4 hour prep, 36 weeks/year.	\$14,400.00
	4	Plastic Arts supplies	10,000.00
	4	Art Instructor 4 classes of 1 hour each per week plus 4 hour prep, 36 weeks/year.	\$14,400.00
	5	Martial Art uniforms and supplies (paint, paper, brushes, sculpting equipment, outdoor tables, chairs,etc.)	\$3,213.11
	6	Music Instructor (qualified staff) 2 classes of 1 hour each per week plus 2 hour	\$10,200.00

	prep, 36 weeks/year.	
7	Music equipment (electric guitars, keyboard, music stands, etc.)	\$1,500.00
8	Theater (qualified staff) Estimated based on quoted cost for 2020-2021: 2 60-minute classes per week, 36 weeks/year. Provided by CalSHAKES	\$10,000.00
9	Theater equipment (stage maintenance, wardrobe, spotlights etc.)	\$1,000.00
10	Dance (qualified staff) 2 classes of 1 hour each per week, 36 weeks/year. Provided by Destined 2 Dance	\$8,240.00
11	Yoga (qualified staff) Estimated based on current quote for 2020-2021: One 60-minute class per week, 36 weeks/year. Provided by Get Empowered	\$3,000.00
12	Spanish Instructor (qualified staff) 2 classes of 1 hour each per week plus 2 hour prep, 36 weeks/year.	\$8,200.00
13	Spanish language materials (books, worksheets, notebooks, etc.)	\$1,000.00
14	"Mandarin Instructor (qualified staff) 2 classes of 1 hour each per week plus 2 hour prep, 36 weeks/year."	\$8,200.00
15	Mandarin language materials (books, worksheets, notebooks, etc.)	\$1,000.00
16	Film equipment (handheld cameras, microphone, etc.)	\$4,500.00
	Budget Total (must add up to Current Grant Amount)	\$133,253.11

G-1 Grant Teachers' Feedback

Ms. Glynn proposed adding an animation Club. Mr. Lyons said that this would be an activity that students will enjoy and it would be very useful for them as well. Ms. Chang supported the idea. Ms. Adler offered to run it with an outside instructor. Ms. Glynn said that she might have someone to recommend.

Since we were thinking of changing the Spanish club because students are not enjoying it, we can use those funds to fund the animation club. We can invite 20 students and rotate them in two groups, so the equipment won't be too expensive. We will have to have someone to supervise them so that they get some time to practice in addition to the lessons.

We will make the changes before sending the proposal

Measure G-1 Proposal Reflection on Equity

Positive & Safe Culture (Youth Truth Survey)				
Metric	2019-20	2020-21	2021-22	2022-23 Goal
This summary measure describes the degree to which students believe that the school fosters a culture of respect and fairness				
Asian/Pacific Islander	80%	91%	70%	75%
Latinx	90%	95%	72%	76%
Black or African-American	62%	88%	80%	82%
White	N/A	N/A	N/A	N/A
Indigenous or Native American	N/A	N/A	N/A	N/A
English Learners	91%	96%	72%	75%
Students w/ IEPs	88.5%	92%	80%	80%
Free/Reduced Lunch	80%	94%	-	80%

What do we notice, what do we wonder about the survey's response to the culture question?

- Different perception of schools' culture online and in person
- Important to think about the time when we administered the survey, October is the beginning of the year
- Restrictive relationships during online learning
- Adjustment period
- The kind of questions we ask...
- Analyze students' comments, not just data
- Do students know what all the words mean?
- Ability to understand the questions
- Black and African American students had the lowest rate in 2019, and higher in 2021... What changed? Why do students choose to come to DCA?

Tasks coming up for the last week of school

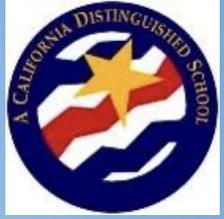
- Vertical Transition Meetings:
 - Monday May 23, 1:00-2:00 PM 6→ 7
 - Tuesday May 24, 1:00-2:00 PM 7→ 8
- Summer Packages and Reading Lists

	<ul style="list-style-type: none"> ● Department Meetings-Scope and Sequence reflection ● Facilities and Maintenance requests ● Cleaning classrooms-leaving notes for tasks and leaving things for the trash by the doors ● EOY meetings will continue ● Cume Files notes ● Tech tracker-Requests
Writing Analysis	Next Friday
1:30-3:00 PM	Work on summer packages and gradebooks
Coming Up	<p>May 17, Tech Museum Field Trip for 6th Graders</p> <p>May 17, Gradebooks update</p> <p>May 20, 7th Grade breakfast</p> <p>May 20, 8th Grade field trip to the Bouncing Place</p> <p>May 20, Analyzing Students' Writing during PD time</p> <p>May 25, 8:30 AM Paper airplane contest</p> <p>May 25, 9:30 AM Staff Vs Students Basketball Game</p> <p>May 26, 8th Grade Graduation</p>

DOWNTOWN CHARTER



ACADEMY



WELCOME TO THE TENTH FAMILY-STAFF TEAM MEETING

Downtown Charter Academy
May 12, 2022



AMPS

HONOR HARD WORK

AGENDA

- HEALTH AND SAFETY UPDATE
- SUMMER SCHOOL
- G-1 GRANT APPLICATION
- ENGLISH LEARNERS PROGRAM UPDATE
- 8TH GRADE GRADUATION CEREMONY
- YOUR INPUT FOR PARENTS' MEETINGS NEXT YEAR
- CALENDAR OF EVENTS



Downtown Charter Academy Free Covid-19 Vaccine Clinic

Available for students and families ages 5+
Pfizer offered: 1st, 2nd, and booster 1st, 2nd doses



Thursday, 4/28 2pm - 6pm

Thursday, 5/19 2pm - 6pm

color



Vaccinate ALL 58

HEALTH AND SAFETY UPDATE

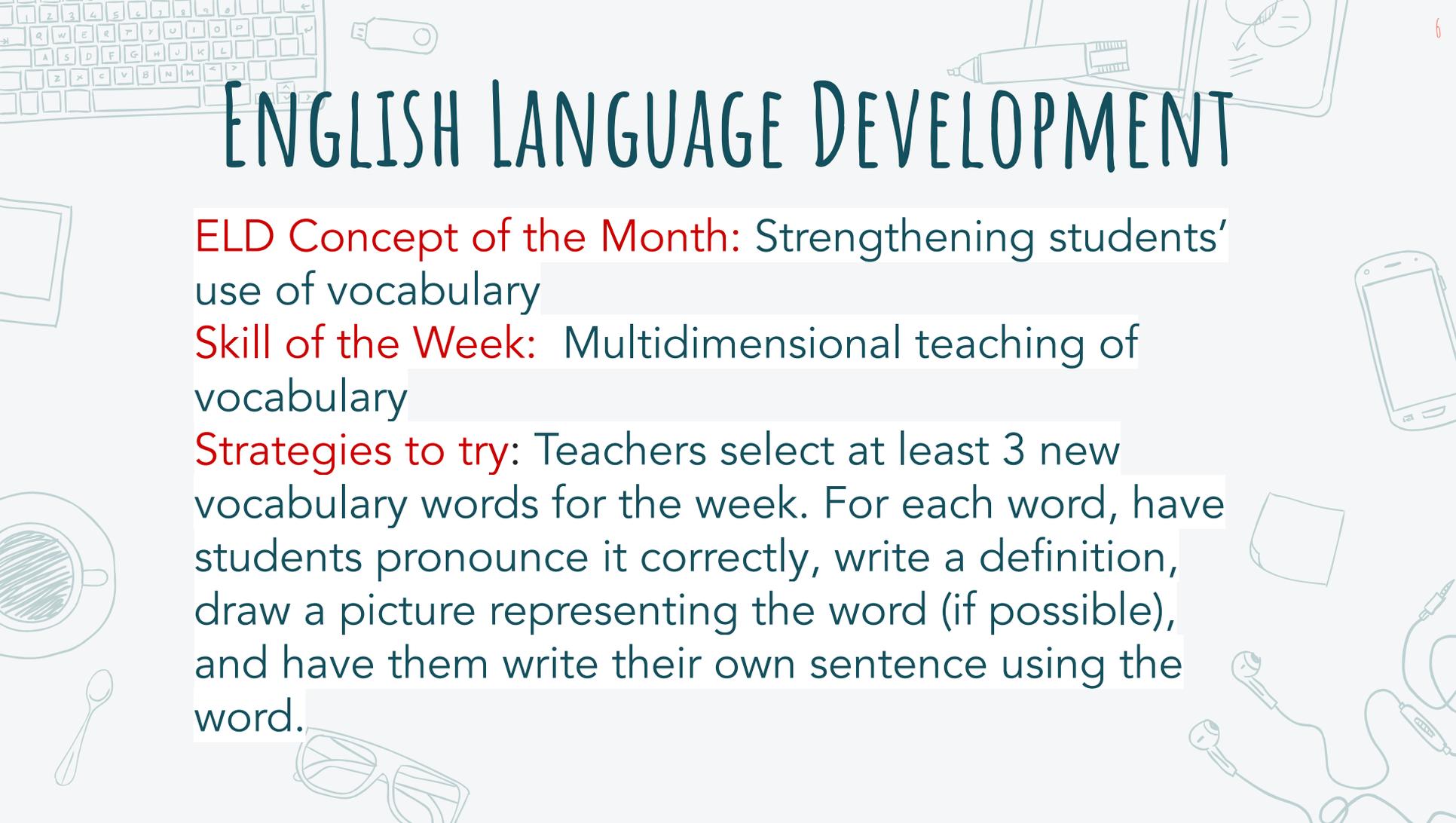
- ✘ AMPS QUARANTINE GUIDELINES
- ✘ **Safety protocols:** Universal mask are strongly encouraged
- ✘ **Universal Meals-**March's Lunch Menu is published on our Website- **BRING WATER BOTTLES**
- ✘ **Covid Rapid Testing:**
Wednesdays: Aleatory sample
Rapid tests available to students who need them

ATTENDANCE RECORD FOR MARCH 97.64%

MATRICULATION AND INDUCTION FOR NEW PARENTS

- ❖ If your student is currently in 6th or 7th grade, you don't have to apply again to DCA.
 - However, families need to do re-enrollment registration on SchoolMint to update your information (address, phone numbers etc), fill up emergency contacts, and sign other standard forms like media consent, technology contract etc. Please log in to this website to complete the re-enrollment: <https://amethodpublicschools.schoolmint.net/signin>
 - Current 6th graders who do not have updated **immunization record (missing Tdap)** will need to upload the most recent immunization record of their students.

INDUCTION FOR NEW FAMILIES IS TODAY AT 5:00 PM



ENGLISH LANGUAGE DEVELOPMENT

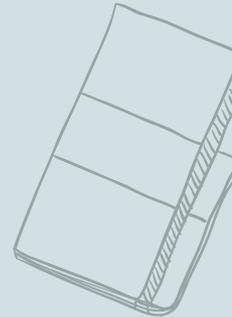
ELD Concept of the Month: Strengthening students' use of vocabulary

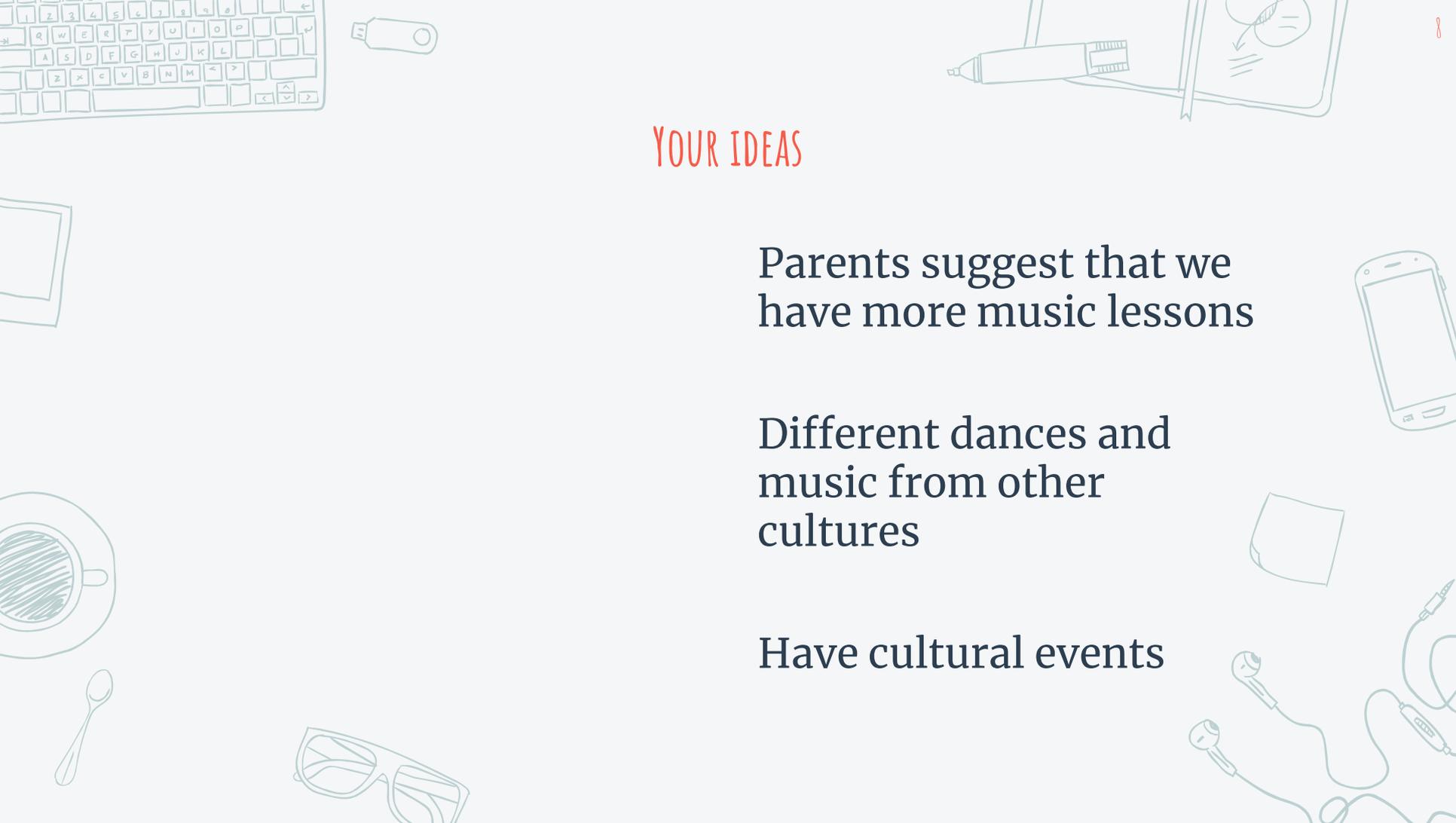
Skill of the Week: Multidimensional teaching of vocabulary

Strategies to try: Teachers select at least 3 new vocabulary words for the week. For each word, have students pronounce it correctly, write a definition, draw a picture representing the word (if possible), and have them write their own sentence using the word.



All Proposed Expenditures (from sections below)		Budget Amount
1	Mindfulness/Reflection Counselor (qualified staff) Mon- Fri, 4 hours, 36 weeks/year. Mindfulness for summer session. Karate, 36 weeks/year	\$32,000.00
2	Mindfulness counseling and karate materials (therapeutic art materials, music)	\$2,400.00
3	Art Instructor I- Plastic Arts(qualified staff) 4 classes of 1 hour each per week plus 4 hour prep, 36 weeks/year.	\$14,400.00
4	Plastic Arts supplies	10,000.00
4	Art Instructor 4 classes of 1 hour each per week plus 4 hour prep, 36 weeks/year.	\$14,400.00
5	Martial Art uniforms and supplies (paint, paper, brushes, sculpting equipment, outdoor tables, chairs,etc.)	\$3,213.11
6	Music Instructor (qualified staff) 2 classes of 1 hour each per week plus 2 hour prep, 36 weeks/year.	\$10,200.00
7	Music equipment (electric guitars, keyboard, music stands, etc.)	\$1,500.00
8	Theater (qualified staff) Estimated based on quoted cost for 2020-2021: 2 60-minute classes per week, 36 weeks/year. Provided by CalSHAKES	\$10,000.00
9	Theater equipment (stage maintenance, wardrobe, spotlights etc.)	\$1,000.00



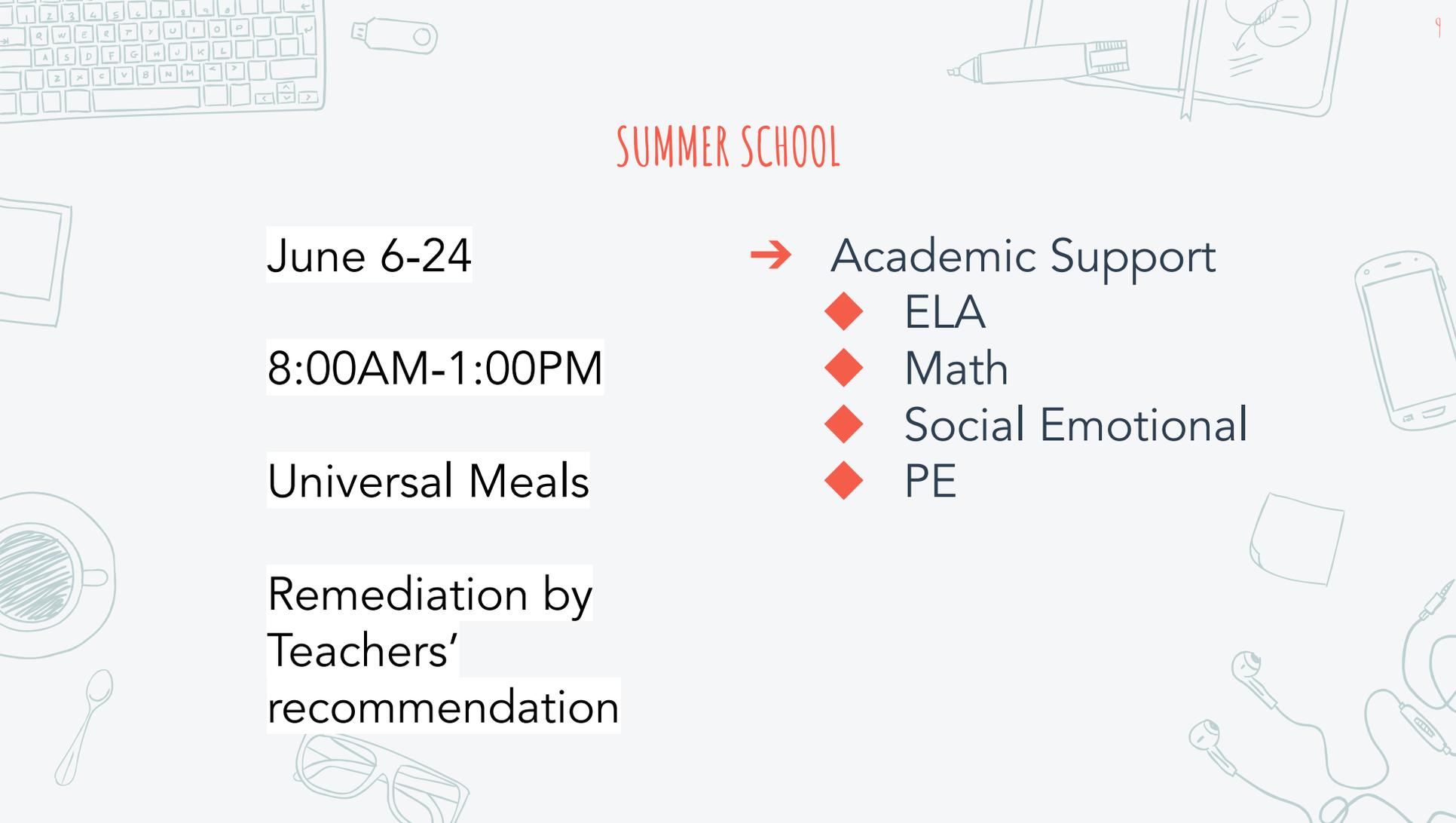


YOUR IDEAS

Parents suggest that we
have more music lessons

Different dances and
music from other
cultures

Have cultural events



SUMMER SCHOOL

June 6-24

8:00AM-1:00PM

Universal Meals

Remediation by
Teachers'
recommendation

- Academic Support
- ◆ ELA
 - ◆ Math
 - ◆ Social Emotional
 - ◆ PE

UPCOMING EVENTS

MAY 12, INDUCTION FOR NEW PARENTS

MAY 19, VACCINATION CLINIC

MAY 26, 8th Grade Graduation Ceremony, 9:00 AM-12:00 PM

VACCINATION CLINIC

JUNE 6-24, SUMMER SCHOOL

QUESTIONS AND COMMENTS

Have cultural
events

Have a science,
history, English
and Math Days

Improve school
food

Have a food
committee for
parents