



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission
 From: Matin Abdel-Qawi, High School Network Superintendent
 Subject: **Measure N Recommendations for 2020-2021 Carryover Funds, Part IV**
 Date: January 10, 2022

Legislative File Id. No. **21-2794**
 Introduction Date: **1/18/2022**
 Enactment No.: **22-0135**
 Enactment Date: **2/9/2022**
 By: **er**

OVERVIEW & OBJECTIVE

Seventeen OUSD district schools, nine charter schools and the District Administrative 10% have unspent Measure N funds from the 2020-2021 fiscal year. For the January 18, 2022 Measure N Commission meeting, one site submitted its 2020-2021 Measure N Carryover Justification Form that articulates the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. The Measure N Commission approved the Measure N Carryover Justification Forms of the other 26 sites at their meetings on November 16, 2021, December 7, 2021 and January 4, 2022.

Per Measure N Commission policy, Measure N commission approval is required for all carryover justification forms. Measure N staff have reviewed the submitted 2020-2021 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

SUMMARY

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2020-2021 Measure N Carryover Justification Form	Percentage of Carryover to Total Measure N Funds Received	2020-2021 Measure N Carryover Total Amount
21-2794	Aspire Golden State College Preparatory Academy	Approve	20.23%	\$53,678.65

2020-2021 Measure N Carryover Funds	\$53,678.65
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School Name: Aspire Golden State College Preparatory Academy

MEASURE N 2020-2021 CARRYOVER JUSTIFICATION FORM

Why were you unable to expend all of your funds during the 2020-2021 school year? Due to Distance Learning and changes in staffing, GSP was unable to spend all of our funds during 2020-21 school year.

Total Measure N Funds Received in Fiscal Year 2020-2021 <i>(approved allocation including accumulated carryover from previous years)</i>	\$265,337.00	<i>(unspent 2020-21 funds)</i>	\$53,678.65
Projected Carryover Amount from Fiscal Year 2020-2021 <i>(unspent 2020-21 funds)</i>	\$53,678.65	Total Budgeted Amount	\$53,678.65
Percentage of 2020-2021 Measure N Funds to Carryover	20.23%	Remaining Amount	\$0.00

NOTE: Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.

Directions: Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development.
****Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.**

Resources: [Measure N 2021-2022 Permissible Expenses](#)
[Measure N Strategic Action Proper Justification](#)
[Measure N Guide 2021-2022 v4](#)

Budget Justification: <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? - What need does this specific expenditure or service type address?	COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE & NUMBER	FTE %	WHOLE SCHOOL OR PATHWAY NAME	Which Linked Learning pillar does this support?
Hire a College & Career Readiness Specialist at 0.5 FTE. This position was funded at 0.5 FTE for the first semester of 2021-22 but was not filled. We plan to increase the position to 1.0 FTE for the second semester and have identified a qualified candidate. This position supports family communication by regularly sharing student updates and progress for our Entrepreneurship pathway. They are vital in communicating with scholars and their families to ensure students meet A-G requirements, receive support in college application and financial aid process, and understand graduation requirements including our school expectations regarding early college credit courses, work-based learning/internships, and opportunities for credit recovery. There is a high need for this position because students and families have misconceptions about how their participation or lack of participation in distance learning is affecting their path towards graduation. Increased individual support and large group learning (through parent workshops, for example) is necessary to ensure that students get back on track to graduate. This position will focus on our 12th graders who are at risk of not graduating, (approximately 30+ students). These students were at risk prior to the pandemic, and the pandemic exacerbated their disengagement in school. We expect student engagement to increase as a result of this increased family involvement and attention towards their graduation.	\$42,000.00	2200	Non Certificated Support Salaries	Community Culture Coordinator	0.5 FTE	Entrepreneurship	Comprehensive Support Services

<p>Hire an additional Student Support Manager, at .20 FTE in High School. We have added this additional Student Support Manager this year to specifically address the transition of our 9th and 10th graders from distance to in-person learning and the associated SEL needs of our scholars. The SSM has a caseload of our most struggling high school students. He/she meets regularly with these students providing both in-class supports and career planning support. They push into classrooms and pull out for 1:1 services and group interventions for both academic and social-emotional learning.</p> <p>This position helps scholars cultivate their independent learning skills. Specifically, the Student Support Manager helps promote students' independent learning which is critical to students' confidence and capacity to direct their own learning and develop goals related to college and career. This position also supports students in being able to engage in and fully participate in our CTE courses successfully.</p> <p>This position serves our most at-risk 9th and 10th graders, approximately 20-30 students.</p>	\$11,678.65	2200	Non Certificated Support Salaries	Student Support Manager	.2 FTE	Entrepreneurship	Comprehensive Support Services
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