

Oakland Unified School District

Board of Education
Paul Robeson Building
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Minutes (Long)
Monday, April 13, 2009
6:30 PM

**Board Room, Paul Robeson Building, 1025 2nd Avenue, Oakland, CA
94606-2212**

Teaching and Learning Committee

Christopher Dobbins, Chairperson
Gary Yee, Member
Jumoke Hodge, Member

A. Call to Order

Chairperson Christopher Dobbins called the meeting to order at 6:55 P.M.

B. Roll Call

Roll Call: Present: Christopher Dobbins, Jumoke Hodge and Gary Yee

C. Modification(s) To Agenda

There were no modifications to the agenda.

D. Adoption of the Committee General Consent Report



[08-2684](#)

Professional Services Contract - Luna Kids Dance - New Highland Elementary School

Ratification by the State Administrator of Professional Services Contract between District and Luna Kids Dance, for the latter to provide 30 weeks of weekly dance instruction with side-by-side professional development to no more than five classrooms (teaching, modeling, coaching, artist/teacher partnership), tied to arts, literacy and community building at New Highland Academy, for the period October 1, 2008 through June 30, 2009 at a cost not to exceed \$10,500.00.

Funding Source: Measure E

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[08-2743](#)

Professionals Services Contract - HERO, Inc. - Sequoia Elementary School

Ratification by the State Administrator of Professional Services Contract between District and HERO, Inc., for the latter to organize cooperative games via training/teaching fourth, fifth grade students leadership skills so same may teach younger students how to play a variety of games; provide team building activities: 40 minute classes with three kindergarten, three second-grade and two fourth grade classes; have students engage in a variety of self-esteem/cooperative learning activities to build self-esteem, improve social skills and leadership skills, and other activities, as described in the Scope of Work and incorporated herein by reference as though fully set forth, at Sequoia Elementary School for the period August 25, 2008 through June 12, 2009 at a cost not to exceed \$30,996.00.

Funding Source: Title I

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[08-2745](#)

Professional Services Contract - Gwendolyn McCowan - Laurel Elementary School

Ratification by the State Administrator of Professional Services Contract between District and Gwendolyn McCowan, for the latter to serve as English Language Development Consultant providing on site ELD services to students daily for the current school year, as described in the Scope of Work and incorporated herein by reference as though fully set forth, at Laurel Elementary School, for the period of September 1, 2008 through October 30, 2008 at a cost not to exceed \$2,002.00.

Funding Source: LEP

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[08-2795](#)

Professional Services Contract - HERO, Inc. - Laurel Elementary School

Ratification by the State Administrator of Professional Services Contract between District and HERO, Inc., for the latter to provide mentoring directly to students in sportsmanship, self-esteem, and leadership skills and other activities as described in the Scope of Work and incorporated herein by reference as though fully set forth, at Laurel Elementary School, for the period of October 1, 2008 through December 30, 2008 at a cost not to exceed \$6,500.00.

Funding Source: General Purpose

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[08-2927](#)

Professional Services Contract - Valerie Berthiaume - Sequoia Elementary School

Ratification by the State Administrator of Professional Services Contract between District and Valerie Berthiaume, for the latter to tutor ELD students by CELDT level for 30-40 minutes, three times a week, using ELD standards and ELA standards as a guide and perform others services as described in the Scope of Work incorporated herein by reference as though fully set forth, at Sequoia Elementary School, for the period of August 25, 2008 through June 12, 2009 cost not to exceed \$34,315.52.

Funding Source: EIA/LEP

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0095](#)

Amendment No. 1 - Professional Services Contract - Rock Paper Scissors Collective - Metwest High School

Ratification by the State Administrator of Amendment No. 1 to the Professional Services Contract between District and Rock, Paper, Scissors Collective, for the latter, in addition to the youth fashion class, add additional instructional hours to include martial arts and bicycling at Metwest High School for the period of September 1, 2008 through June 15, 2009 in the amount of \$5,000.00, increasing the agreement from \$15,000.00, to a not-to-exceed amount of \$20,000.00. All other terms and conditions of the contract remain in full force and effect.

Funding Source: 21st Century High School After School Safety and Enrichment for Teens (ASSETs) Grant

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0096](#)

Professional Services Contract - Megan Cowan - Instructional Services, New Teacher Support & Development

Ratification by the State Administrator of a Professional Services Contract between the District and Megan Cowan, for the latter to provide one-day Class Community Organization and Planning Workshop to 40 new teachers for the period February 2, 2009 through June 30, 2009, in an amount not to exceed \$1,200.00.

Funding Source: Title IIA Classroom Management

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0664](#)

Amendment No. 1 to Professional Services Contract - David Becerra - ACORN/Woodland Elementary School

Ratification by the State Administrator of Amendment No. 1 of Professional Services Contract between the District and David Becerra, for the latter to provide technology collaboration and support with teachers in classroom instruction; develop a technology integrated service learning curriculum for implementation during the Extended Learning Program for the period March 26, 2009 through June 30, 2009, in an additional amount of \$2,500.00, increasing contract from \$5,081.00 to an amount not to exceed \$7,581.00 at ACORN/Woodland Elementary School. All other terms and conditions of the contract remain in full force and effect.

Funding Source: Title 1

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0454](#)

Professional Services Contract - Rashidi Byrd - MetWest High School

Ratification by the State Administrator of a Professional Services Contract between District and Rashidi Byrd, for the latter to provide multi-style dance instruction to include warm ups, drills, exercises, routines, isolations and rehearsals. Each class builds upon one another to lead students towards a final performance at the end of each semester at MetWest High School for the period of February 12, 2009 through June 30, 2009, in an amount not to exceed \$1,645.00.

Funding Source: 21st Century High School After School Safety and Enrichment for Teens (ASSETs) Grant

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-0771

Professional Services Contract - Kory Martin - MetWest High School

Ratification by the State Administrator of a Professional Services Contract between the District and Kory Martin, for the latter to provide individual and small groups support above regular core program to help students accelerate their achievement on the CSTs in Math and ELA, for the period March 16, 2009 through June 30, 2009 in an amount not to exceed \$6,300.00.

Funding Source: Title 1

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-0789

Professional Services Contract - Quiana Robertson - James Madison Middle School

Ratification by the State Administrator of a Professional Services Contract between District and Quiana Robertson, for the latter to provide after school small group work on academic achievement through study skills, nutrition, and physical activity for students at James Madison Middle School, for the period March 9, 2009 through June 10, 2009, in an amount not to exceed \$3,500.00.

Funding Source: Title I

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-0791

Amendment No. 1 to Professional Services Contract - Stephanie Bastos - Alliance Academy

Ratification by the State Administrator of Amendment No. 1 to Professional Services Contract between District and Stephanie Bastos, for the latter to provide three additional months of dance instruction for 80 students at Alliance Academy, for the period December 1, 2008 through June 12, 2009, for an additional amount of \$12,800.00, increasing contract amount from \$12,800.00 to an amount not to exceed \$25,600.00.

Funding Source: General Purpose

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0796](#)

Professional Services Contract - Alice Arts Center - Fruitvale Elementary School

Ratification by the State Administrator of Professional Services Contract between District and Alice Arts Center In Children's Education, for the latter to provide introduction to students of elements of visual arts including line, shape texture and color with a focus on addressing key content standards in visual arts; make connections to 3rd grade mathematics standards that deepen students' understanding and skill with addition, subtraction, multiplication, fractions as well as patterns, geometric shape and problem solving; help students develop dance aesthetic awareness and exposure of body movement, coordination and physical strength, not limited to memorization skills, patterns, sequence, counting, time and tempo; develop student skills that address language arts standards for listening, speaking and writing for the period April 9, 2009 through May 31, 2009 in an amount not to exceed \$6,000.00 at Fruitvale Elementary School.

Funding Source: Arts & Music Block Grant

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0799](#)

Professional Services Contract - Angelica Morgan - Reach Academy

Ratification by the State Administrator of Professional Services Contract between District and Angelica Morgan, for the latter to provide instruction of 240 students in groups of 20 in grades K-5 from 2:45p.m. until 6:00p.m. four days a week using the Mind Institute Math and Music Curriculum; work with daytime math instructor and classroom teachers to ensure that students are on target to complete the program and achieve goals set in the Single Plan for Student Achievement for the period of March 25, 2009 through June 2, 2009 in an amount not to exceed \$3,000.00.

Funding Source: After School Education and Safety (ASES) Grant

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0803](#)

Amendment No 1 - Professional Services Contract - Ryan Rideau - Instructional Services, Violence Prevention

Ratification by the State Administrator of Amendment No. 1 of Professional Services Contract between the District and Ryan Rideau, for the latter to provide additional hours to implement "Too Good for Violence Curriculum" to students and Administrators, for the period October 3, 2008 through June 15, 2009, for an additional amount of \$3,600.00 increasing contract to \$6,630.00 to an amount not to exceed \$10,230.00. All other terms and conditions of the contract remain in full force and effect.

Funding Source: Measure Y - Second Step

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0804](#)

Amendment No. 1 to Professional Services Contract - Sonia Kreit-Spindt - Peralta Elementary School

Ratification by the State Administrator of Amendment No. 1 of a Professional Services Contract between the District and Sonia Kreit-Spindt, for the latter to assist with baseline skill analysis by referencing test data and student work for identified Title I students; coordinate analysis with classroom teachers; develop and participate in effect formats to provide this information to parents; based on foregoing implement and assess an intervention program for identified students in language arts/math; coordinate and evaluate the effectiveness of intervention between classroom teachers and principal and provide other services specified in the Amended Scope of Work at Peralta Elementary School, for the period of April 9, 2009 through June 12, 2009, in an additional amount of \$6,500.00, increasing contract from \$30,500.00 to an amount not to exceed \$37,000.00. All other terms and conditions of the Contract remain in full force and effect.

Funding Source: General Purpose

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0806](#)

Professional Services Contract - Teri Smith - Emerson Elementary School

Ratification by the State Administrator of a Professional Services Contract between the District and Teri Smith, for the latter to provide weekly training, coaching and supervision; facilitate and coach a counseling intern on individual and group counseling for at-risk children; provide strategies and guidance on effective ways to collaborate with parents/guardians and teachers at Emerson Elementary School for the period of April 15, 2009 through June 12, 2009, in an amount not to exceed \$2,500.00.

Funding Source: General Purpose

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0807](#)

Professional Services Contract - Anne Diskin - Lincoln Elementary School

Ratification by the State Administrator of a Professional Services Contract between the District and Anne Diskin, for the latter to provide on-site services including workshops, classroom presentations, debriefing, curriculum development, and data analysis at Lincoln Elementary School for the period of March 30, 2009 through May 29, 2009, in an amount not to exceed \$8,400.00.

Funding Source: Economic Impact Aide

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.

[09-0808](#)**Professional Services Contract - Hilary Naylor - Lincoln Elementary School**

Ratification by the State Administrator of a Professional Services Contract between the District and Hilary Naylor, for the latter to provide, manage and support SuccessMaker and Waterford programs in the computer lab; provide guidelines and training for teachers in the use of school website, any technology materials and software; assist teachers in incorporating the National Educational Technology Standards into their curriculum; coach teachers in using technology to support diverse learners at Lincoln Elementary School for the period of March 24, 2009 through June 19, 2009, in an amount not to exceed \$6,430.00.

Funding Source: Economic Impact Aide

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.

[09-0809](#)**Professional Services Contract - Enegue - Santa Fe Elementary School**

Ratification by the State Administrator of a Professional Services Contract between the District and Enegue, for the latter to provide assistance to teachers with their students in the computer lab on computer basics including but not limited to introduction to operating system, introduction to the components of the computer, operating files, program, menus and task bars at Santa Fe Elementary School for the period of April 9, 2009 through June 30, 2009, in an amount not to exceed \$19,500.00.

Funding Source: Title I

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.

[09-0811](#)**Professional Services Contract - Peace x Piece - Alternative Learning Community**

Ratification by the State Administrator of a Professional Services Contract between District and Peace x Piece, for the latter to facilitate professional development for teachers at Alternative Learning Community, for the period April 29, 2009 though June 12, 2009, in an amount not to exceed \$3,500.00.

Funding Source: Title I

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.

[09-0818](#)**Professional Services Contract - Tacuma King - Barack Obama Academy**

Ratification by the State Administrator of a Professional Services Contract between District and Tacuma King, for the latter to provide drumming classes to students at Barack Obama Academy, for the period March 17, 2009 through June 11, 2009, in an amount not to exceed \$5,000.00.

Funding Source: Measure E Electives

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0845](#)

Professional Services Contract - Peacemakers, Inc. - Claremont Middle School

Ratification by the State Administrator of a Professional Services Contract between District and Peacemakers, Inc., for the latter to provide classroom, playground, hall, cafeteria, In School Suspension (Restoration Room) on-site mentoring and parent support, for the period March 18, 2009 through June 11, 2009, in an amount not to exceed \$20,000.00.

Funding Source: General Purpose

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0848](#)

Professional Services Contract - Wallace Knott III - Instructional Services, Violence Prevention

Ratification by the State Administrator of a Professional Services Contract between District and Wallace Knott III, for the latter to work with administrators and teachers to recruit a conflict resolution representative team of students and train students in the Community Boards Middle School process, for the period April 6, 2009 through June 15, 2009, in an amount not to exceed \$7,650.00.

Funding Source: Measure Y/ Conflict Resolution

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0851](#)

Professional Services Contract - Rolanda Taylor - Reach Academy

Ratification by the State Administrator of Professional Services Contract between District and Rolanda Taylor, for the latter to provide instruction using the Girl Scouts of America curriculum with ninety five female students and serve as liaison between Girl Scouts of America, Reach Academy, and parents; maintain registration logs and permission slips for all activities involving Reach Academy students during the after school program for the period of March 25, 2009 through June 2, 2009 in an amount not to exceed \$1,434.80.

Funding Source: After School Education and Safety (ASES) Grant

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



[09-0865](#)

Professional Services Contract - S & S Math Services, LLC - Martin Luther King Jr. Elementary School

Approval by the State Administrator of a Professional Services Contract between the District and S & S Math Services, LLC, for the latter to provide regular demonstration lessons for school's teachers, with an emphasis on upper elementary teachers; provide regular observation, feedback and consultation around their instruction of mathematics; train selected teachers to prepare and facilitate monthly school-wide professional development; provide consultation and demonstration lessons to other site teachers per available time at Martin Luther King Jr. Elementary School for the period of April 30, 2009 through June 30, 2009, in an amount not to exceed \$11,000.00.

Funding Source: Grant for School Improvement

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-0867

Professional Services Contract - Hedy Chang - Family & Community Office

Ratification by the State Administrator of Professional Services Contract between the District and Hedy Chang, for the latter to prescribe a system for analyzing data on chronic absence at the site level and provide support to analyze data; design and deliver a briefing presentation on on chronic absence for principals, family engagement staff and other relevant school staff and site based community partners; provide a day long training for family engagement staff including strategies for creating school attendance team, identifying contributing factors for chronic absence, learning about possible solutions, development site plan for improving attendance and reducing chronic absence, for the period May 1, 2009, through June 30, 2009, in an amount not to exceed \$4,000.00.

Funding Source: Michael & Susan Dell Foundation

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-0872

Amendment No. 1 Professional Services Contract - Swun Math, LLC - Instructional Services

Approval by the State Administrator of Amendment No. 1 of Professional Services Contract between the District and Swun Math, LLC, for the latter to provide Swun Math Beyond the Basic Facts Workshops for Parents, Pacing Chart Development for Summer, Pre/Post Summer School Assessments, Lesson Plans for the first 9 days (Grades 2-6) and Professional Development (Grade K-6), for the period August 11, 2008 through June 30, 2009, additional amount of \$104,500.00, increasing the original contract amount from \$688,000.00 to \$792,500.00. All other terms and conditions of the contract remain in full force and effect.

Funding Source: Program Improvement

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-0878

Professional Services Contract - Paragon Education Network - High School Network 1

Approval by the State Administrator of a Professional Services Contract between District and Paragon Education Network, for the latter to provide four workshops for principals and lead teachers, classroom observations and walk throughs with principals in implementing learning targets and classroom based formative assessment strategies and consultancy on planning next year's professional development for six high schools, in High School Network 1, for the period April 23, 2009 through June 30, 2009, in an amount not to exceed \$20,000.00.

Funding Source: Measure E

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-0884

Professional Services Contract - Jair Learning, LLC - Santa Fe Elementary School

Approval by the State Administrator of a Professional Services Contract between the District and Jair Learning, LLC, for the latter to provide academic support to students in Reading/English Language Arts and Math to increase skills for both benchmark test and California Standardized test; administer Pre/Post test to determine specific areas that students need academic support; provide extensive training and professional development for teachers and staff; provide data analysis of student progress; provide homework support to students when needed at Santa Fe Elementary School for the period of April 23, 2009 through June 14, 2009, in an amount not to exceed \$7,200.00.

Funding Source: Economic Impact Aide / School Compensatory Education

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-0885

Professional Services Contract - Sports4Kids - Manzanita Community School

Approval by the State Administrator of a Professional Services Contract between the District and Sports4Kids, for the latter to provide a structured, safe and inclusive environment on the playground by coordinating a variety of schoolyard sports and games during recess and lunch and after school; develop and coordinate after school physical activity and academic enhancement programs; coordinate interscholastic evening basketball and volleyball leagues; implement the Junior Coach Program at Manzanita Community School for the period of April 23, 2009 through June 30, 2009, in an amount not to exceed \$5,917.32.

Funding Source: Discretionary Block Grant

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-0888

Professional Services Contract - Salzman Associates - Barack Obama Academy

Approval by the State Administrator of a Professional Services Contract between District and Salzman Associates, for the latter to provide staff professional development on effective classroom management and schoolwide culture further as described in the Statement of Work, for the Barack Obama Academy, from September 27, 2007 through June 30, 2008, for the amount of \$16,633.13.

Funding Source: Community Day

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-0889

Amendment No. 2 - Professional Services Agreement - Corey E. Newhouse dba Public Profit, LLC - Complementary Learning Department

Approval by the State Administrator of Amendment No. 2 of the Professional Services Agreement between District and Corey E. Newhouse dba Public Profit, LLC, for the latter to create and develop a brief summary of key evaluation findings for broad distribution to OUSD after-school stakeholders, including school principals, OUSD leadership, parents, teachers, and community based organizations; deliverable report will be professionally designed and printed for the period July 1, 2008 through June 30, 2009, in the amount of \$5,786.00, increasing the Agreement from \$95,000.00 to a not to exceed amount of \$100,786.00.

Funding Source: 21st Century High School After School Safety and Enrichment for Teens (ASSETs) Grant

Attachments: [Document\(s\)](#)

Director Yee asked if we are getting our money's worth and does this item provide for an evaluation of our overall program. How does it operate?

Brad Stam, Chief Academic Officer, said individual schools will make better decision regarding after-school programs. We do have preliminary data that shows encouraging positive correlation between participation in after-school program and increased student achievement which he will share with committee members after the report is finalized.

Director Yee asked about the number of schools that have after-school programs? Mr. Stam said a large majority of our schools have after-school programs because of the significant increase in Prop 49 funding.

Director Yee asked when will the report become available? Mr. Stam said he would check the timeline with Executive Officer Jane Nicholson. Staff was requested to calendar the evaluation findings when it is available for after-school programs.

Director Hodge said the evaluation is very critical, especially when it comes to Title I programs. The SSC parents are making decision as to categorical expenditures. She would like information on parent engagement in the evaluation. She asked if the agency is spending significant time talking to the stakeholder group of parents. How is it influencing the SSC? If we are spending this amount of money to evaluate our programs, she hopes the information is being distributed to the stakeholders who make decisions on campuses about spending Title I resources.

This Matter was Recommended Favorably on the Consent Agenda.



09-0897

Professional Services Contract - Gibson and Associates - Oakland High School

Approval by the State Administrator of a Professional Services Contract between District and Gibson and Associates, for the latter to meet with High Priority Schools Grant (HPSG) Coordinator to draft agendas, attend meetings, type and disseminate notes and plan next steps; develop staff survey at staff meeting; analyze state, district, and local assessment data to ensure evidence of measurable objectives are met; and review HPSG budget documentation, draft report and solicit feedback and submit completed report to California Department of Education for Oakland High School for the period April 23, 2009 through June 12, 2009, in an amount not to exceed \$5,000.00.

Funding Source: High Priority Schools Grant

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-0912

Professional Service Contract - Insight Education - School Portfolio Management

Approval by the State Administrator of a Professional Services Contract between District and InSight Education, for the latter to provide 1) Instructional leadership capacity building and 2) Strategic design professional development for coaches and instructional teams consisting of administrators, teacher leaders, and teachers at four schools and other services as described in the Statement of Work, for the period April 29, 2009 through June 30, 2009 in an amount not to exceed \$62,145.00.

Funding Source: Program Improvement

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-0951

Professional Service Contract - Jill Carroll - Instructional Services

Approval by the State Administrator of a Professional Services Contract between District and Jill Carroll, for the latter to provide staff development to 30 English teachers including overview of the GATE Program and explain legal obligations of the program; give detailed instruction on how to differentiate lessons and provide different strategies on how to accomplish such for the period April 1, 2009 through June 1, 2009 in an amount not to exceed \$12,450.00.

Funding Source: GATE

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.



09-1167

Professional Services Contract - Spanish Speaking Citizens' Foundation - Family & Community Office

Approval by State Administrator of Professional Services Contract between the District and the Spanish Speaking Citizens' Foundation, for the latter to 1) coordinate and conduct outreach workshops to 8th graders at all Castlemont and Fremont feeder middle schools; 2) process referrals and intake; 3) coordinate and conduct parent orientations to the program; 4) implement Boot Camp for 30 incoming high at-risk 9th graders, including the development of specialized workshops and activities for target population; 5) coordinate and implement at least four incentive-based field trips; 6) work in partnership with District Family & Community Office to develop overall program design, approach, evaluation and youth follow up plan, in order to; a) 9th grade cohort will develop the consciousness necessary to achieve self-motivation and empowerment for daily school attendance and achievement; b) 9th grade cohort will develop skills to serve as peer leaders and advance restorative justice practices at their school. Contract for the period April 20, 2009, through June 30, 2009, in an amount not to exceed \$29,000.00.

Funding Source: AB 825

Attachments: [Document\(s\)](#)

This Matter was Recommended Favorably on the Consent Agenda.

Passed The Committee General Consent Report

A motion was made by Jumoke Hinton Hodge, seconded by Gary Yee, including all the preceding items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Votes: Adv Aye: 3 - Christopher Dobbins, Jumoke Hinton Hodge and Gary Yee
Adv Nay: 0
Adv Abstain: 0
Aye: 0
Nay: 0
Recused: 0
Preferential Aye: 0
Preferential Abstention: 0
Preferential Nay: 0

E. Unfinished Business



09-0820

2009-2010 State Budget Adoption Impact on District's Adult Education Program

Presentation of Report from the Superintendent of Schools on the 2009-2010 State Budget Adoption Impact on the District's Adult Education Program.

Attachments: [09-0820 - 2009-2010 State Budget Adoption Impact on District's Adult Education Program.pdf](#)

Chairperson Dobbins said this item is not an action item tonight. We will be hearing the presentation from staff.

District Secretary Rakestraw said the State Administrator can take up the item. There will be a written resolution prepared which will request the State Administrator to implement whatever the recommendations are spelled out by the committee. Superintendent Mayor said staff had meant to bring it as an action item. The resolution was not submitted as part of the package. We are going to submit it for action by the State Administrator for the April 22 Board Meeting.

Brigitte Marshall, Director, Adult Education Programs, used a PowerPoint Presentation, to present her three recommendations for 2009-10. She reviewed the goals of Adult Education and Career Education. She said the Adult Education Program has suffered a massive budget cut and there has been a significant change in the way funds are allocated. Previously, Adult Education funds were committed for the use of Adult Education programming only. As a Tier 3 categorical fund, Districts have the discretion to use their allocation for any educational purpose. We are recommending that the District continue with the allocation of the full potential amount to Oakland Adult and Career Education (OACE)) to support ongoing programming of Adult Education services, albeit a very reduced capacity due to the very significant budget cut. In addition, we are asking for the Committee's approval of our approach to prioritize funding allocation based on a three-priority structure. Recognizing needs in the community, we are proposing to make our highest priority classes those classes that produce outcomes for students that we are describing as high stakes, high leverage, and high impact. The third part of the approval is to commit funds to the critical facility issues at the Edward Shands Adult School location in East Oakland.

Ms. Marshall said we are facing mid-year cuts close to 16 percent in an amount of \$2.2 million for 2008-09. This happened to us in March. We have handled the vast majority of cuts from Reserve funds. Based on a three-year projection of the impact of reduced funding, significant cuts were necessary almost immediately. The focus of tonight's presentation is give a sense of how we are proposing to move forward with a significantly reduced budget. We are looking at additional cuts next year totalling \$2.7 million, then flat funding through 2010-11, 2011-12, and 2012-13. We are assuming the District makes an ongoing commitment for that allocation to remain in the budget for Oakland Adult and Career Education.

Ms. Marshall noted we have a suspension of ADA. Prior to this year, the Adult Education Program had ADA as its mechanism of generating funds to support programming. That is no longer the case. We are looking at a flat rate allocation to the District at the District's discretion. We are looking to integrate our services for older adults and adults with disabilities into the four high stakes, high leverage, high impact instructional program areas that are each structured to directly support the goals of the District. Our intent is to ensure our programming is directly related to District's efforts with students in the K-12 program.

Ms. Marshall said as we move forward and refocus our programming, we have a belief that targeted Adult Education programming represents a complement to the goals and strategies of the District. We have started to analyze the data of K-12 students whose parents have participated in our Community Based English Tutoring (CBET) programs and the data appears to indicate that students are scoring more highly on the District's standardized assessments than students whose parents have not participated (in the community based English tutoring programs). We are clearly committing to preserving as

much high quality, high impact programming as possible in 2009-10 and going forward. We recognize that we need to increase investments in classes that produce high impact educational outcomes. Up until now, our adult basic education and our adult secondary education program, although it has shown increasing gains and growth over the past three years, has continued to represent a very small portion of our overall programming. We would like to see that change through investment and enable that program to grow. Likewise, we would like to see our career and technical education program grow that historically have been very small and are not responding to the full scope of needs that we know are in the community.

Ms. Marshall said our highest priority classes would be those in which students achieve outcomes that have immediate high stakes, high leverage impact on employability and/or education. Examples of Priority 1 programs are G.E.D. High School Diploma attainment, employment training completion or certification. We are also looking at classes that generate additional revenue for the adult education program through federal, state, local grant and foundation funding. As we make decisions about what we are able to fund and no longer able to fund, classes in this priority would get the highest commitment of resources and ongoing investment. Priority 2 classes would be those in which students achieve outcomes with high leverage impact on their ability to successfully engage as parents, citizens and workers. Examples of Priority 2 programs would be the attainment of citizenship, improved English Language skills, and improved parenting skills as demonstrated by behaviors we know have positive impact on the academic success of children; and skillsets that result in increased self-determination and independence. In many of our adults with disabilities programs, the goals of those programs are to increase the ability with which an adult who has a disability is able to make decisions about their own life. In this priority, we see strong, direct and indirect support for District goals and strategies. Priority 3 classes would be those classes where students achieve outcomes that have positive impact on overall quality of life. Examples are given the on the slide presentation..

Ms. Marshall referred to the slide on structural issues and said there is a commitment of \$2.9 million dollars to address the critical facility issues at Edward Shands Adult School. The Addendum Section of the packet gives more detail on the facility issues.

As we are considering all the budget issues going forward and taking a multi-year approach, we want to seek a fund balance of approximately five percent against the possibility of budget uncertainties. With an ongoing projected deficit in the State of eight billion dollars, we are hearing that we may need to brace ourselves for an additional round of budget cuts in 2009-10.

Ms. Marshall reviewed information on initial budget allocation for 2008-09 before the mid-year budget cuts of \$2.3 million dollars and our projected budget commitment for 2009-10 after the budget cuts. The Adults with Disabilities and Older Adults programs combined do take a very significant hit. The portfolio of our programming previously had a very significant chunk of our programming. The projected allocation for 2009-10 is \$1.7 million dollars which still exceeds our commitment to Parenting Education, Adult Basic Education, Adult Secondary Education and Career Technical Education. We are seeking to invest in Adult Basic Education and Adult Secondary Education. While the cuts to the Older Adult Program are projected to be very profound and extremely painful, we have an ongoing deep commitment to continue those programs with \$1.7 million dollars of funding.

That still exceeds the three other program areas that need investment and growth commitment.

Ms. Marshall reviewed examples of programming we want to focus on in terms of future development. We need to strengthen our engagement and connection with K-12 programs and to the Older Adults and Adults with Disabilities programming. Parenting Education is one of our four high stakes areas and we are aware that there is a large number of custodial grandparents who are parenting children in the District. We would like to focus on their needs within our Parenting Education Program. We know the 18-22 years olds group of Special Education students have very high stakes concerns about their transition out of district services and that is an area we can be very appropriately engaged in providing support. We are currently involved in providing support to the District with the Valenzuela students who have not graduated as a result of the CAHSEE. The District has a commitment for two years. We are identifying students who will not graduate and are developing strategies to find and re-engage them.

Ms. Marshall said we plan to develop neighborhood schools with a full complement of resources to support parents. Resources would include G.E.D and Spanish in conjunction with our Parenting Education and ESL classes. We may explore investment in computer and technology skills training for our parents in 2009-10, as well as ongoing training for district employees.

Ms. Marshall reviewed the information on a three-year projection. The adjusted allocation amount for this year is still not concrete. It is shown to be \$11,669,000 and is one indication of what we have been given and has been reduced from our original allocation of \$13.9 million dollars. We had a fund balance of \$5.7 million dollars at the beginning of the year. Our total revenue is projected at \$17 million dollars and the total projected expenditures for this year is \$14 million dollars after the mid-year cuts. As we look forward going into 2009-10, 2010-11, our projected fund balance decreases to \$440,000 by the end of 2010-11 which leaves us feeling nervous in terms of the buffer that it potentially represents should there be additional budget cuts in 2009-10 or any other kind of unforeseen budget occurrence.

Ms. Marshall reviewed the recommendations she is making this evening.

- (1) Allocation of full potential fund for the purpose of Adult Education programming;*
- (2) Support for the prioritization approach, and*
- (3) Commitment of funds to the capital outlay issues.*

Ms. Marshall said with a beginning fund balance of \$5.7 million dollars, it may appear as if we have funds to get us through the cuts. That is one-time money. We have a permanent decrease in our capacity and our potential fund allocation of approximately \$2.7 million dollars. We have critical facility issues to address and if the issues are not addressed, then our ability to offer programming at that facility going forward is called into question. We received a recommendation from Facilities that \$2.9 million dollars should be our minimum commitment to address the compliance issues.

Director Yee said he is one of the board members on the adult education advisory

committee and he is aware of the strategic planning that Ms. Marshall has been involved in over the last couple of years. He is also aware of some of the concerns raised by the community regarding the Oakland Adult and Adults with Disabilities Program. Ms. Marshall was asked about the age that is considered older adults? Ms. Marshall said older adults is 50+. Director Yee asked for clarification on the reduction of classes. In District 4, there are three programs at three faith-based organizations in the Fruitvale area and which have been reduced by one for 2008-09. Ms. Marshall said the 2008-09 strategy was compelled by the lateness in the year and the suddenness and the size of the cut. It required painful decisions about the classes to discontinue in light of the educational outcomes. When we were looking at citizenship classes or high school diploma classes, we made decisions to try to continue those because students were working toward a very high stakes outcome that would have an immediate impact on their lives.

Director Yee asked if the intent was to consolidate the three faith based programs in the general Fruitvale area to two programs; eliminate some of the specialty teaching; and maintain the senior centers openness but eliminate the number of part time classes that were being offered at those sites. Ms. Marshall said it was a combined 2008-09 crisis management approach and careful thinking about what it will look like in 2009-10. There are many different considerations that are coming to bear. We are looking geographically and at the range of programming and our other partners for what they may be able to provide in our stead. We are in deep conversation with the City of Oakland through the Parks and Recreation Department and the services for aging. With regard to the Parks and Recreation Department, they are looking at being able to take on a significant number of our classes on a fee basis. They have a fee-basis structure currently in place and we are going to work collaboratively with them to identify classes that are good candidates for a transfer over to that structure. We will be meeting over the coming month with our faith based partners and with the Oakland senior centers and recreation centers to discuss programming. There are a number of strategies under consideration where we would remain, withdraw, or shift our focus.

Director Yee said we have been having discussions with the City as a potential partner for those classes. The challenge is that we would like to keep the overall center opportunities in some of the faith-based locations that we have. The City has most of its programming in the senior centers and recreation centers. The extent to which we can combine the leadership of our teachers at the sites and the senior center people would be making the best of a not to pleasant situation in terms of cuts. City staff said they are also facing cuts and they are welcoming the opportunity of expanding some of their options.

Director Yee asked if we eliminate the summer programming for basic education, does that mean the District will not be able to offer the CAHSEE test prep for the high schools over the summer? Mr. Marshall said we are considering a reduced summer program at the 750 International site and at Edward Shands Adult School. That does not mean that we would not be offering some summer programming. The CAHSEE test prep and adult secondary education programming is a very high priority. We have just looked at list today of over 100 district students who are not in line to graduate. We are going to reach out to those students on a one-on-one basis over the summer in order to graduate. That would be a high priority.

Director Yee spoke of the \$2 million dollar cut in the program serving Older Adults in ADA. Is that mostly in Certificated staff or is there a corresponding reduction in

administrative overhead? Ms. Marshall said we have to separate out 2008-09 and 2009-10. For 2009-10, she will be reducing administrative costs in compliance with the UAOS contract. The majority of the cost savings will be gained in 2010-11. We are taking a two-year approach with 2009-10 as a transition year. Clearly, with such a significant reduction in the budget, there needs to be a commensurate reduction in administrative staffing and in the overall infrastructure. She is limited in the amount she can reduce for 2009-10. Over the two-year period, they will be reducing the number of administrators.

Chairperson Dobbins asked for specific information as to transitioning the seniors to other sites. He referenced the ESL and Citizenship classes being offered to the Oakland's diverse community with all the many languages and we have been hearing how we can incorporate career tech. Another big issue is the G.E.D. He said staff seems to be focusing on marketable outcomes and he asked how do we quantify an older adult learning ballroom dancing goals? Chairperson Dobbins asked about reduction of administrative costs and what was the administrator-teacher ratio at the adult programs before the recent cut? Ms. Marshall said the Adult Education program has a combination of contract tenured teachers and part-time hourly teachers. Some of our teachers teach two hours a week for ten weeks at a time. We have had difficulty in closing sections of classes, i.e., a section in ESL is 15 hours a week; a section in Older Adults might be one hour a week or two hours a week. Prior to cuts, when we had approximately 300 teachers, and recognizing that number is a combination of contract and hourly, we had a 1:25 ratio. Chairperson Dobbins asked about the primary location of the administrators. Ms. Marshall said we have six instructional program areas and we had one administrator overseeing each instructional program area. We have programming morning, afternoon, evening, Saturdays and each time we have programming in operation, we need to have an administrator present. That is part of our challenge. We have two service administrators whose responsibilities are predominantly in the evenings and on Saturdays. Chairperson Dobbins said the challenge is the number of hourly teachers we can hire for the price of one of the administrators. He did like the idea that we are not having any consultants next year. Chairperson Dobbins said he would like to see additional details on the \$3 million dollar facility upgrade at Shands. Ms. Marshall said there is information on the handout which gives a breakdown of the \$3 million dollar facility item. She said these funds have been identified in terms of ADA compliance issues and funds are not being provided for beautification, heating system issues, electrical issues, or repainting.

Public Speakers:

Laura Sherman said it is unfair to put the quality of life for seniors as a third priority. We have served the seniors for 45 years in Adult Education Program and there are 254 classes that have been cut. That is half of the program and it is completely dismantling the program. The seniors deserve to have their classes. There must be a way to reach more across the board and decrease the other programs so this one does not have to such a great decrease. She asked the committee to look at the priorities so that they do not have to follow the director's recommendations for the priorities.

Ana Tress, President of AFT Local 771, said because the focus is on career tech and high school, it looks level in the diagram. If we look at 2008 compared to 2009-10, it is almost level. With the sharp reduction of half with the Adults with Disabilities and the Older Adults, why would not Career Technical Education be much higher in the graph? Why would we not be serving more? How much was saved by the 254 classes that were eliminated? How many teachers are no longer employed? What was the savings? Why is

Career Tech not higher on the graph? She asked about the \$5.7 million dollars in the Reserves. She said 2008-09 is not yet finished. The \$5.7 million dollar figure seems premature to state that amount was in the budget. Regarding the ratio of administrators to teachers, on their dues list, they have not received more than 185 teachers at maximum on the dues list. They vary between 165 and 185. There are 164 contract positions and OEA has a grievance because all of the positions are not filled. She said there are 11 administrators.

Superintendent Mayor said information on the \$5.7 Reserve is on page 7 in the three year summary revenue. It is a one-time carry over that is going to be depleted in two years. Every program has a carry-over budget and it gets a new allocation. For this year, the total revenues for the program is \$17.4 million dollars and the projected revenues for this year are \$14 million dollars, leaving \$3.3 million dollars. Part of the carry over is going to maintain much of this year's programming. The cuts came so far into the year that there is no way to take 15.4 percent of cuts at this point in the year without going into the Reserve. In 2010-11, that Reserve, by the end of that year, is going to be down to less than a one-half million dollars.

Chairperson Dobbins asked about the administrator-teacher ratio. Superintendent Mayor said the UAOS contract provides for noticing an administrator of their evaluation in the upcoming year. The Director is required to give the administrators notice the previous year that they are going to be evaluated the following year.

Ms. Marshall said she has one administrator who is being evaluated this year and that administrator is being reassigned to a non-administrative position. She does not have the latitude to do that with anyone else because they are not being evaluated. Regarding the career tech education, the projected allocation for 2009-10, shows an investment in the ABE-ASE program based on a long analysis we have done on the ABE-ASE program. We looked at community needs, best practice and we developed a model to build out what we believe will be an excellent ABE-ASE program. The resources that we are committing are based on a very clear and careful analysis of what a high quality program will look like. We have not had an opportunity to do that yet with the career technical education program. Our commitment at this point is to hold funding level pending another careful analysis of where we should be committing funds. Career and Technical is such an enormous area and it is critically important that we do not duplicate efforts at Peralta; and that we do not pursue areas that are not targeted for significant growth in terms of employment prospects. Our practice is to do the analysis first, to develop a plan, and then to invest. We can look in 2010-11 for an investment in the career technical education based on a clear and strategic direction.

Director Yee asked about the strategic planning done by OACE, the identified three priorities, and the articulated priorities for the District's Adult Education program. It is important for the Committee to affirm or not affirm those priorities. It is a substantial move towards the reduction in the number of part-time positions which is difficult for people who are teaching in those areas and the desire for a long-time planning of classes that may be offered somewhere else. The difficulty is that the seniors often participate in a drop-in program. They come to the center and they may not actually take the class for the entire period. The Peralta system allows students to accrue hours based on the number of the hours they attend class. The reason why we wanted to bring together the seniors and the Park and Recreation people is to map out some way of approaching services to older

adults and adults with disabilities in a comprehensive strategic manner. He is very interested in how we can provide the kind of services that all seniors need in a way that is cost effective in this current environment. He asked committee members to agree or not agree on the prioritization of ESL and providing services to underemployed, unemployed and low educated young adults. Chairperson Dobbins said the conversation tonight is not about saving all the jobs, but where we can get the services. We cannot have a full conversation about that unless we include Parks and Recreation.

Superintendent Mayor said for the next five years, the District can choose to use Adult Education funds any way it sees fit. It behooves Adult Education to make sure their program supplements and supports the K-12 goals and strategies. That is what they are doing right now in terms of trying to ensure that students do not drop out and disappear and that they can become gainfully employed at some point in their adult life.

Director Yee acknowledged the gap between the classes closing in the 2008-09 year and the uncertainty of the future has been difficult for many seniors who are anxious about what happened to the program and we want to be able to give details on the program offerings for every day of the week. Chairperson Dobbins said with Director Hodge absent, he is not ready to take a vote on the priority list, but we are going in the right direction.

State Administrator Matthews said he is asking to bring this item forward. This was not an action item. In order for it to be brought forward, he needed to weigh in and ask that it be brought forward with the resolution as requested by Edgar Rakestraw. He is requesting staff to calendar the item for the April 22 agenda. It will be his decision to make.

Discussed

F. New Business

None.

G. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

None.

H. Introduction of New Legislative Matter

Brad Stam noted that he and Chairperson Dobbins agreed that at the May 4th Committee Meeting, that there will be an update on the Swun Math Program. Si Swun will be here to present and engage in dialogue with committee members as well as discussion of G.A.T.E. and honors programs and efforts at the middle school level; and provide information to committee members on the instruction materials adoption process that will be in writing.

Director Yee said he has requested Mr. Stam to calendar the following items: (1) New initiatives for Title I funding; and (2) Prioritization on how that money should be back fully

and are there any instructional programs that will be moving forward? Superintendent Mayor said we are hoping that the Title I money is released this month. We have been told that the Title I monies are going to be subject to the same restrictions as the previous Title I monies. That means that the same schools will be winners and the same schools will be losers and that Central Office can only take the 15 percent share that is required for regular allocation. We are going to be discussing this at Cabinet level and we will try to be bringing recommendations back for the Board.

Director Yee said he is concerned that the money will be used to backfill and none will be set aside for high leverage high impact programs. Even though it may be moving money from one pot to the other, he would like to be able to tell the community that with the money that President Obama has released, that we have identified two or three areas for investment.

Director Yee said he had asked previously for a strategy identifying low performing students and providing analysis for a strategy to reduce drop outs and student failures. He said those two are very important because both are reflective of our adopted strategic priorities. He asked staff to calendar both for the May agenda. Mr. Stam said we are not able to bring the 11th and 12th grade information here because of the Spring Recess interruption. That is planned as an information item. We will report back on the initial efforts around the Title I money as the picture becomes clear.

I. Adjournment

Chairperson Dobbins adjourned the meeting at 8:00 P.M.

Prepared By: _____

Approved By: _____