

<b>Board Office Use: Legislative File Info.</b>	
File ID Number	12-0727
Committee	Facilities
Introduction Date	3-28-2012
Enactment Number	12-0987
Enactment Date	3-29-12 JS



OAKLAND UNIFIED  
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent  
Timothy White, Assistant Superintendent, Facilities Planning and Management

Board Meeting Date March 28, 2012

Subject Division of Facilities Planning and Management P.O's. Less than \$50,000.00

**Action Requested:** Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

File ID	Vendor Name	\$	Funding Source	Type	Site	Period	City
12-0705	911 Restorations	\$2,541.27	Measure A	P.O. Increase	Claremont Landscaping	6-28-11 thru 8-27-11	Richmond
12-0706	Associate Comfort Systems	\$13,900.00	Fund 35	P.O.	Skyline HS	12-12-11 thru 1-24-12	San Leandro
12-0707	Associate Comfort Systems	\$11,700.00	Fund 35	P.O.	MLK Jr. MS	11-28-11 thru 12-28- 12	San Leandro
12-0708	Bay City Mechanical	\$1,051.57	Measure B	P.O.	Chabot ES	2-27-12 thru 12-31-12	Richmond
12-0709	Best In the West Construction Cleanup	\$2,200.00	Measure B	P.O.	Elmhurst Mod	1-16-12 thru 6-30-12	Hayward
12-0710	California Business Systems	\$1,945.00	Measure A	P.O.	Facilities	1-3-12 thru 1-13-14	Oakland
12-0713	CDW-G	\$1,959.83	Measure B	P.O.	Urban Promise	3-1-12 thru 5-1-12	Verono Hills, IL
12-0714	Clearwire	\$1,285.00	Measure B	P.O.	Madison Health Centger	2-13-12 thru 12-31-12	San Jose
12-0715	Diablo Boiler	\$2,327.39	Measure B	P.O.	Chabot New Classroom	1-30-12 thru 12-31-12	Antioch
12-0717	Elation Systems	\$1,380.00	Measure B	P.O. Increase	Labor Compliance	6-30-11 thru 7-1-12	Oakland
12-0718	Eric Young	\$450.00	Measure A	P.O.	Elmhurst	3-2-12 thru 3-2-12	Oakland
12-0716	IVS Computer Technology	\$8,375.33	Measure A	P.O.	Claremont Landscaping	12-19-11 thru 12-30- 11	Bakersfield
12-0719	JDH Corrosin Consultants, Inc.	\$5,750.00	Measure B	P.O.	Montclair New Classroom	12-21-11 thru 5-1-12	Concord
12-0720	Leo's Professional Audio, Inc.	\$19,143.40	Measure B	P.O.	Highland ES	4-1-12 thru 8-15-12	Oakland
12-0721	Macy Movers, Inc.	\$5,610.00	Measure B	P.O.	Lowell Mod	3-1-11 thru 3-30-11	Oakland



# OAKLAND UNIFIED SCHOOL DISTRICT

121-0724	Maxut	\$2,042.25	Measure A	P.O.	Facilities	2-7-12 thru 2-16-12	Oakland
12-0726	North American Fence & Railing	\$425.00	Developer Fees	P.O.	Garfield Portable	10-15-2011 thru 2-29-12	Oakland
12-0727	PG&E Integrated Processing Center	\$5,000.00	Fund 35	P.O.	Facilities	1-4-12 thru 2-4-12	San Francisco
12-0728	PG&E Integrated Processing Center	\$150,000.00	Fund 35	P.O.	Facilities	12-15-11 thru 2-15-12	San Francisco
12-0729	Reed Brothers	\$348.86	Measure B	P.O.	Lowell Mod	2-14-12 thru 2-14-12	Oakland
12-0730	Safeplay by Design, Inc.	\$1,600.00	Measure B	P.O.	Laurel CDC	5-1-12 thru 12-31-13	Elk Grove
12-0731	Safeplay by Design, Inc.	\$900.00	Measure B	P.O.	Stonehurst CDC	5-1-12 thru 8-1-13	Elk Grove
1209732	Snader Associates	\$25,000.00	Fund 35	P.O.	La Escuelita	3-1-12 thru 12-31-12	San Rafael
11-3023	Southwest Interiors	\$45,000.00	Measure B	P.O.	Montera Mod	8-25-11 thru 8-25-12	Auburn
12-0733	SunEnergy	\$6,402.63	Fund 35	P.O.	Chabot Caldecott Tunnel Grant	2-13-12 thru 12-31-12	Oakland

## Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

## Fiscal Impact:

Various

## Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

2/22/2012

AGREEMENT REQUEST FORM

DATE SUBMITTED 01-17-12 SUBMITTED BY: Tadashi Nakadegawa

1004035

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

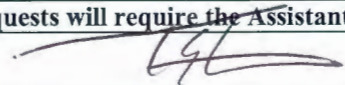
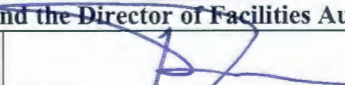
1.) A&E (Architects and Engineers) Contract	<input type="checkbox"/>	5.) "Small"(under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record) Contract	<input type="checkbox"/>	6.) Resolution Awarding Bid & Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services-Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services (Amendment #--)	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

Vendor Number: \_\_\_\_\_  
 Fiscal Year: 2011-2012  
 P.O. Under \$50K: ✓  
 Date Processed: 1-20-2012  
 To: MB 1/20/12 To DR: \_\_\_\_\_

SECTION II LOCAL BUSINESS PARTICIPATION PERCENTAGE

Local Business	Small Local Business	Small Local Resident Business	Total Percentage

All requests will require the Assistant Superintendent's and the Director of Facilities Authorization and Signature

	Date		Date
Timothy E. White Assistant Superintendent		Tadashi Nakadegawa Director of Facilities	<u>1/17/12</u>

SECTION III. AGREEMENT INFORMATION:

Project Name:	PG&E Solar Initiative (CSI) Rebate	Project No:	Invoice #0007160507-5 <u>9189003020-5818</u>
Vendor Name:	PG&E Integrated Processing Center	Vendor Contact:	PG&E Integrated Processing Center
Vendor Phone Number:	(415) 873-3480	Vendor Mailing Address:	P.O. Box 7265, San Francisco, CA 94120-7265
Agreement Start & Stop Dates:	Start: 01/4/12 Stop: 2/04/12	Amounts:	Current Contract Amount: Not to Exceed Amount: \$500,000.00 Revised Contract Amount: <u>5,000</u>
Has Work Started?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes give an explanation:	Has Work Been Completed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date provided:	

LEGISLATIVE FILE  
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For Construction Contracts \$15,000, please provide or attach the following:

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents)
  - 2) Date(s) of Bid Advertisement \_\_\_\_\_
  - 3) Date of Bid Opening \_\_\_\_\_
  - 4) Name of Architect \_\_\_\_\_
  - 5) Liquidated damages per day \_\_\_\_\_
  - 6) Performance Bonds Attached \_\_\_\_\_
  - 7) Payment Bonds Attached \_\_\_\_\_
  - 8) Number of Phases \_\_\_\_\_
- (Sections 6 & 7 to be completed by Contract Administration department)

Scope of Work: (Needed to prepare Executive Summary Invoice for the (CSI) California Solar Initiative \$5,000.00.

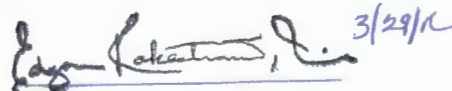
Discussion Information (Needed to prepare Executive Summary)

94601  
  
 Jody London 3/29/12

Funding Source \_\_\_\_\_

Budget Number: \_\_\_\_\_

Jody London  
 President, Board of Education

  
 Edgar Rakestraw, Jr., Secretary  
 Board of Education

99950007160507500005000000000500000

Invoice Number	Invoice Date	Amount Due	Amount Enclosed
0007160507 -5	01/04/2012	\$ 5,000.00	

Oakland Unified School District  
 Attn: Tadashi Nakadegawa  
 955 High Street  
 Oakland CA 94601

PG&E  
 Box 997300  
 Sacramento, CA  
 95899-7300

2012 JAN - 9 11:57  
 FACILITIES PLANNING  
 AND MANAGEMENT

Please return this portion with your payment. Thank you.

When Making Inquiries or Address Changes,  
 Please Contact :

PG&E Integrated Processing Center  
 PO Box 7265  
 San Francisco CA 94120-7265  
 (415) 973-3480

Customer Number  
 932996

Invoice Number  
 0007160507 -5

314 E. 10th Street Oakland CA 94606

Thank you for applying for the California Solar Initiative (CSI) rebate. This is an invoice for your CSI application fee. The CSI program issues an application fee to all non-residential projects over 10 kW to ensure that the projects are viable and committed. The application fee is a standardized amount based on the system size (CEC-AC) criteria specified in the CSI Program Handbook (See Section 4.2.5). The application fee is refundable upon project completion, but will be forfeited if the project receives a reservation and withdraws from the program. To keep your application active, please submit the application fee within 30 days from the date of the invoice. If the application fee is not received within 30 days, your project will be subject to cancellation. We look forward to working with you on this important project. For inquiries call: (877)743-4112 (Option 3).

Description	Quantity	Unit Factor	Amount
Reference Number: PGE-CSI-40706 CSI APPLICATION FEE	1	EA	5,000.00